



BUDGET DIGEST

2017/2018

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Introduction

This document brings together information relating to Torbay Council's Revenue Budget and Capital Plan for 2017/2018 into one document.

It provides a description of what each Council service does and how much it is proposed that they will spend next year including how much income they will receive. It also describes the Council's the capital projects that the Council will undertake over the coming year and how these will be funded.

Revenue Budget 2017/2018

The Council has agreed the proposals for service change, income generation and efficiencies for 2017/2018 as recommended by the Mayor. The proposals put forward for 2018/2019 have not yet been agreed and will be considered as part of the development of the Revenue Budget for that year.

The Council agreed that its net revenue expenditure for 2017/2018 would be £110.219 million resulting in a Council Tax requirement of £60.652 million. This represents a 4.99% increase (including a 3% increase in Council Tax specifically for adult social care). This increase in Council Tax was 1% higher than that recommended by the Mayor.

The Chief Financial Officer has been requested to confirm, to the Government, the Council's commitment to allocate the additional funding of £1.732 million raised by the 3% increase in Council Tax to adult social care.

The Dedicated Schools Grant will be used in accordance with the Schools Financial Regulations and the Chief Financial Officer has been authorised to make amendments as required when the final figures are confirmed by the Government.

In setting the Revenue Budget, the Council considered and noted the advice given by the Chief Financial Officer with respect to the robustness of the budget estimates and the adequacy of the Council's reserves. This advice was set out in the report which was submitted to the Council which is available on the Council's website (<http://www.torbay.gov.uk/DemocraticServices/documents/s36475/Revenue%20Budget%202017%202018.pdf>).

The following pages set of the detail of how the overall net revenue expenditure will be divided between the Council's departments.

(The reports which were considered by the Council in setting its Revenue Budget and the minutes from the meeting are available online at <http://www.torbay.gov.uk/DemocraticServices/ieListDocuments.aspx?CId=163&MId=6618&Ver=4.>)

Revenue Budget 2017/18

Business Unit/Service	Expenditure £000's	Income £000's	Net £000's
Joint Commissioning Team (JCT)			
Adult Social Care	43,117	-1,946	41,171
Children's Services	77,732	-48,858	28,874
<i>Dedicated Schools Grant included in Children's Services</i>	36,786	-36,786	0
Public Health and Community Safety	11,116	-1,479	9,637
Sub Total – Joint Commissioning Team			79,682
Joint Operations Team (JOT)			
<u>Community and Customer Services</u>			
Community Services	30,120	-6,237	23,883
Customer Services	72,954	-69,461	3,493
<i>Housing benefit included in Customer Services</i>	66,144	-66,439	-295
Sub Total - Community and Customer Services			27,376
<u>Corporate and Business Services</u>			
Corporate Services	24,431	-20,077	4,354
Business Services and Regeneration and Assets	13,386	-14,578	-1,192
Sub Total - Corporate and Business Services			3,162
Sub Total – Joint Operations Team			30,538
TOTAL			110,220
Sources of Funding			
Council Tax	0	-60,653	-60,653
Revenue Support Grant	0	-14,188	-14,188
Business Rates (NNDR)	51	-30,760	-30,709
Collection Fund, Education Grant and New Homes Bonus	0	-4,670	-4,670
TOTAL			-110,220

	2016-17 Restated Revenue Budget	One-off funding no longer required	2017/18 Base Budget	Contingency for risk of adverse settlement in Dec 16	2% ASC Precept for 2017/18	Identified Service Pressures	Childrens Services	Changes in Funding	Inflation	Proposed Savings	Shortfall to be funded from Reserves until final settlement known in Dec 16	Ring fenced 17/18 Budget reductions transferred to Finance	Total Proposed Mayors Budget Nov 2016
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Joint Commissioning													
Children's Services	28,955		28,955				1,000		340	-931			29,364
Children's Services (Previous reserve funding now funded from Revenue Budget)	-1,100		-1,100			0	1,100						0
Adult Services	39,293		39,293		1,082	1,000			812	-1,020			41,167
Public Health	9,892		9,892					-241	2	-412		396	9,637
Sub Total	77,040	0	77,040	0	1,082	1,000	2,100	-241	1,154	-2,363	0	396	80,168
Joint Operations - Community and Customer Services													
Community Services	24,168		24,168			295			347	-843			23,967
Customer Services	3,744		3,744						26	-387			3,383
Sub Total	27,912	0	27,912	0	0	295	0	0	373	-1,230	0	0	27,350
Joint Operations - Corporate and Business Services													
Corporate Services	3,847	-2,290	1,557	500		1,175		-383	176	-1,085	-1,393	-438	109
Business Services	257		257			0			-129	-853		42	-683
Sub Total	4,104	-2,290	1,814	500	0	1,175	0	-383	47	-1,938	-1,393	-396	-574
													0
Total	109,056	-2,290	106,766	500	1,082	2,470	2,100	-624	1,574	-5,531	-1,393	0	106,944

	Reversal of proposed savings	Additional savings	movement between services	Reversal Shortfall to be funded from Reserves until final settlement known in Dec 16	Allocation of pension tri-annual review	investment	Changes in funding	Mayor 2017/18 Proposed Revenue Budget Feb 17	Agreed changes to proposals	Additional 1% Adult Social Care Precept	Approved Revenue Budget 2017/18
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Joint Commissioning											
Children's Services	246	-581			130		-285	28,874			28,874
Children's Services (Previous reserve funding now funded from Revenue Budget)								0			0
Adult Services	33		50		9	166	-832	40,593		578	41,171
Public Health								9,637			9,637
Sub Total	279	-581	50	0	139	166	-1,117	79,104	0	578	79,682
Joint Operations - Community and Customer Services								0			0
Community Services		-150	-9		65			23,873	10		23,883
Customer Services					60		50	3,493			3,493
Sub Total	0	-150	-9	0	125	0	50	27,366	10	0	27,376
Joint Operations - Corporate and Business Services								0			0
Corporate Services	66	-525	206	1,393	-291	725	2,695	4,378	-24		4,354
Business Services	150	-450	-247		24			-1,206	14		-1,192
Sub Total	216	-975	-41	1,393	-267	725	2,695	3,172	-10	0	3,162
								0			0
Total	495	-1,706	0	1,393	-3	891	1,628	109,642	0	578	110,220

Children's Services

Executive Lead: Councillor Parrott

Responsible Officer: Andy Dempsey

Children's Safeguarding Service - Disabilities / Quality Assurance

This area of the budget covers services to safeguard children and young people with disabilities and work with families with complex needs. It covers the work associated with placing, supporting and monitoring the children with disabilities who need to be in the care of the local authority as well as the provision of short breaks; holiday playchemes; and other groups for children with complex to profound learning and/or physical disabilities.

This section also includes the Safeguarding Unit, the Torbay Safeguarding Children's Board and PARIS team as well as organisational development for all Children's Services staff.

Children's Safeguarding Service – Placement Costs and Allowances

This section of the budget only includes costs relating to the care of children in need or in care. It includes health income to support packages of care and contributions from Dedicated Schools Grant (DSG) for joint funded placements with an educational element.

Children's Safeguarding Service – Specialist Services/Intensive Youth

Children's Safeguarding team provides fostering and adoption services in Torbay such as recruitment, assessment, supervision and support. It also covers the Looked After Children/ Permanence team in which the Social Workers take the statutory responsibility, in conjunction with colleagues within the Adoption Team, for completing the necessary reports and procedures around the process of placing a child for adoption, from the making of a 'Placement Order'. And also the work of Long-Term Care: In which a large number of the children allocated to this team are placed either in Torbay foster placements, or within 'out of area' fostering and residential provision.

This section also covers the work of the Integrated Youth Support Service that provides an integrated service to children and young people from the age of 10 until 25. The IYSS service will bring together a range of areas such as youth offending, care leavers, attendance improvement and provide targeted interventions to prevent or reduce the numbers of young people entering or remaining within the care system.

Children's Safeguarding Service – Senior Management/Initiatives

This service includes the costs of Business Support including staff travel, subsidence, mobile phone and office expenses across Children's Services. It also includes the costs of the Senior Management Team (excluding the Director of Children's Services). Also included is the two year Department for Education Innovation Programme bid.

Children's Safeguarding Service – Children in Need/Single Assessment/Child Protection/MASH

This section of the budget covers the Children in Need Service which came into effect on 1 June 2014 and is responsible for the following areas of social work: Initial Assessments, Core Assessments, Child Protection investigations (s47) from Initial Assessment where required, Children Looked After, Duty system/rota and Section 7 reports. It also covers The Family Solutions Service is one part of the journey towards the Integrated Services Delivery Model. This has enabled the opportunity to bring together the Family Intervention Project with the Locality Family Support Teams to create a new service of Community Care Workers currently delivering targeted interventions to children, young people and their families at high level 2 of the child's journey.

It is also responsible for child protection service where the teams hold caseloads of children who have been identified as being in need of support and/or protection which is delivered via a Child in Need plan or a Child Protection Plan. Those children most at risk of harm may be 'looked after' and their circumstances considered within the Court arena.

It also covers work by The Arc (Assessment Resource Centre), Intensive Family Support Service (IFSS) and Family Group Conferencing.

Commissioning Unit Inc Youth and External Contracts

This includes Commissioning Unit (including Youth Carers Service), Youth Services an external contracts with Careers South West, Children's Society and Citizens Advice. This also includes the Troubled Families Grant.

Schools Services

This service includes services funded by the Dedicated Schools Grant (DSG) of approx £41m and Council funding. The main services predominately by DSG are: - School Formula Allocations, Alternative Provision / Vulnerable Children, Independent Special School Fees, PVI and Early Years funding.

Services predominately funded by Council funding are:- Special Educational Needs, Home to School Transport / Escorts, other school support services including Educational Psychology and Advisory Teachers, Governing Body Support and Private Finance Initiative.

Children's Services

2017/18 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Children's Safeguarding Service - Disabilities / Quality Assurance					
709	Disabilities - Day Care Services	2.18	337	-17	320
715	Disabilities - Direct Payments	0	315	-90	225
713	Disabilities - Domiciliary Care	0	22	-4	18
714	Disabilities - Overnight Short Breaks	0	337	-90	247
712	Disabilities - Social Work Team	7.01	281	0	281
710	Disabilities- Occupational Therapy	0	146	0	146
760	PARIS Team	4	133	0	133
708	Safeguarding Children Board	3.02	194	-104	90
707	Safeguarding Unit / Training	8.5	636	0	636
Service Total		24.71	2,401	-305	2,096

Children's Safeguarding Service - Placement Costs & Allowances

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
762	16+ Independent Provision	0	319	0	319
743	Adoption Allowances	0	310	0	310
740	Child Arrangement Orders	0	280	0	280
736	Connected Persons Fostering	0	365	0	365
734	In House Fostering	0	2,982	0	2,982
737	Independent Sector Fostering	0	2,714	0	2,714
735	Lodgings / Personal Allowances	0	330	0	330
738	Parent & Child Placements	0	700	0	700
739	Residential Care	0	4,413	-50	4,363
741	Section 17 - Assistance to Families	0	185	0	185
742	Special Guardianship Allowances	0	670	0	670
763	Unaccompanied Asylum Seeking Children		237	-237	0
Service Total		0	13,505	-287	13,218

Children's Safeguarding Service - Specialist Services / Intensive Youth

719	Adoption Service	11.02	924	-40	884
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ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
718	Fostering-Recruitment, Assessment,Supervision & Support	11.48	560	0	560
722	Intensive Youth Support Service	5.62	248	0	248
716	Looked after Children Team	18.55	817	0	817
761	Placement with Families & Matching	2.81	130	-41	89
720	Youth Offending	13.41	593	-325	268
Service Total		62.89	3,272	-406	2,866

Children's Safeguarding Service -Senior Management / Initiatives

725	Business Support	62.03	1,517	-13	1,504
757	Innovation Programme - SWIFT		100	-100	0
731	Senior Management Team	10	791	0	791
Service Total		72.03	2,408	-113	2,295

Children's Safeguarding Service-Safeguarding & Supporting Families/Single Assessment/MASH

728	Assessment Resource Centre	0	36	0	36
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ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
717	Early Help Service	15.95	584	-287	297
727	Family Group Conferencing		123	0	123
729	Intensive Family Support / CAMHS	13.61	701	-69	632
726	Multi Agency Safeguarding Hub (MASH)	7.21	314	0	314
732	Other Safeguarding Activities	0	622	0	622
730	Safeguarding & Supporting Families	43.91	1,819	0	1,819
759	Single Assessment Team	14.62	665	0	665
Service Total		95.3	4,864	-356	4,508

Commissioning, Including Youth & External Contracts

703	Careers South West Contract	0	319	0	319
704	Children's Society Contract	0	149	0	149
754	Citizens Advice and Information	0	71	0	71
701	My Place-Parkfield / Youth Trust	7.76	330	0	330
756	Troubled Families Grant	4.8	901	-901	0
705	Young Person's Substance Misuse	0	113	-63	50

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Service Total		12.56	1,883	-964	919

Schools Services

744	Alternative Provision / Vulnerable Children	14.79	908	0	908
748	Early Years / Children's Centres Contract	8.56	1,251	-52	1,199
751	Home to School Transport / Escorts	3.1	1,722	-20	1,702
746	Independent Special School Fees	0	2,120	0	2,120
752	Other School Support Services	16.34	2,311	-810	1,501
753	Private Finance Initiative	0	2,727	-2,162	565
747	PVI Nursery Funding - 2, 3 & 4 year olds	0	5,134	-154	4,980
749	School Funding / DSG and Other Grants	0	32,116	-42,773	-10,657
706	SEND Reforms	6.2	229	-114	115
745	Special Educational Needs	7.53	881	-342	539
Service Total		56.52	49,399	-46,427	2,972

ID Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Total	324.01	77,732	-48,858	28,874

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Children's Safeguarding Service - Disabilities / Quality Assurance

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Income from Health	Income Police / Probation	Total Income (*ATL)	Net Expenditure (*ATL)
			£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
709	Disabilities - Day Care Services	2.18	68	7	111	0	151	337	0	0	-17	0	-17	320
715	Disabilities - Direct Payments	0	0	0	0	0	315	315	0	0	-90	0	-90	225
713	Disabilities - Domiciliary Care	0	0	0	22	0	0	22	0	0	-4	0	-4	18
714	Disabilities - Overnight Short Breaks	0	0	0	0	0	337	337	0	0	-90	0	-90	247
712	Disabilities - Social Work Team	7.01	272	0	9	0	0	281	0	0	0	0	0	281
760	Disabilities- Occupational Therapy	0	23	0	22	0	101	146	0	0	0	0	0	146
760	PARIS Team	4	133	0	0	0	0	133	0	0	0	0	0	133
708	Safeguarding Children Board	3.02	134	0	60	0	0	194	-50	0	-37	-17	-104	90
707	Safeguarding Unit / Training	8.5	443	0	193	0	0	636	0	0	0	0	0	636
	Service Total	24.71	1,073	7	417	0	904	2,401	-50	0	-238	-17	-305	2,096

Children's Safeguarding Service - Placement Costs & Allowances

ID	Service	No of Staff (**FTE)	Employee	Premises	Supplies &	Payments	Payment	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Income from Health	Contribs. From DSG	Total Income (*ATL)	Net Expenditure (*ATL)
			Direct Costs		Services	to Carers	to Provider							
			£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
762	16+ Independent Provision	0	0	0	0	0	319	319	0	0	0	0	0	319
743	Adoption Allowances	0	0	0	0	310	0	310	0	0	0	0	0	310
740	Child Arrangement Orders	0	0	0	0	280	0	280	0	0	0	0	0	280
736	Connected Persons Fostering	0	0	0	0	365	0	365	0	0	0	0	0	365
734	In House Fostering	0	0	0	250	2,686	46	2,982	0	0	0	0	0	2,982
737	Independent Sector Fostering	0	0	0	0	0	2,714	2,714	0	0	0	0	0	2,714
735	Lodgings / Personal Allowances	0	0	0	0	0	330	330	0	0	0	0	0	330
738	Parent & Child Placements	0	0	0	7	0	693	700	0	0	0	0	0	700
739	Residential Care	0	0	0	45	0	4,368	4,413	0	0	-50	0	-50	4,363
741	Section 17 - Assistance to Families	0	0	0	185	0	0	185	0	0	0	0	0	185
742	Special Guardianship Allowances	0	0	0	0	670	0	670	0	0	0	0	0	670
763	Unaccompanied Asylum Seeking Children		0	0	25	104	108	237	0	-237	0	0	-237	0
Service Total		0	0	0	512	4,415	8,578	13,505	0	-237	-50	0	-287	13,218

Children's Safeguarding Service - Specialist Services / Intensive Youth

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Contribs. from other LA's £'000	Govern't Grant Income £'000	Income from Health £'000	Other Income £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
719	Adoption Service	11.02	462	0	87	0	375	924	-40	0	0	0	-40	884
718	Fostering-Recruitment, Assessment, Supervision &	11.48	482	0	78	0	0	560	0	0	0	0	0	560
722	Intensive Youth Support Service	5.62	192	0	21	0	35	248	0	0	0	0	0	248
716	Looked after Children Team	18.55	772	0	45	0	0	817	0	0	0	0	0	817
761	Placement with Families & Matching	2.81	125	0	5	0	0	130	0	0	0	-41	-41	89
700	Youth Offending	13.41	554	0	29	0	10	593	0	-198	-17	-110	-325	268
Service Total		62.89	2,587	0	265	0	420	3,272	-40	-198	-17	-151	-406	2,866

Children's Safeguarding Service -Senior Management / Initiatives

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Buyback from Schools £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
725	Business Support	62.03	1,381	2	134	0	0	1,517	0	0	0	-13	-13	1,504
757	Innovation Programme - SWIFT		0	0	0	0	100	100	0	0	-100	0	-100	0
731	Senior Management Team	10	775	0	16	0	0	791	0	0	0	0	0	791
Service Total		72.03	2,156	2	150	0	100	2,408	0	0	-100	-13	-113	2,295

Children's Safeguarding Service-Safeguarding & Supporting Families/Single Assessment/MASH

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Cont from Reserve £'000	Contribut'n from Grants £'000	Parents Penalty Notices £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
728	Assessment Resource Centre	0	0	29	7	0	0	36	0	0	0	0	0	36
717	Early Help Service	15.95	565	0	19	0	0	584	-52	0	-235	0	-287	297
727	Family Group Conferencing		45	0	9	0	69	123	0	0	0	0	0	123
729	Intensive Family Support / CAMHS	13.61	484	0	16	0	201	701	0	-69	0	0	-69	632
726	Multi Agency Safeguarding Hub (MASH)	7.21	310	0	4	0	0	314	0	0	0	0	0	314
732	Other Safeguarding Activities	0	0	0	110	0	512	622	0	0	0	0	0	622
730	Safeguarding & Supporting Families	43.91	1,751	0	68	0	0	1,819	0	0	0	0	0	1,819
759	Single Assessment Team	14.62	659	0	6	0	0	665	0	0	0	0	0	665
Service Total		95.3	3,814	29	239	0	782	4,864	-52	-69	-235	0	-356	4,508

Commissioning, Including Youth & External Contracts

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Donations	Income from Health	Total Income (*ATL)	Net Expenditure (*ATL)
			£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
703	Careers South West Contract	0	0	0	319	0	0	319	0	0	0	0	0	319
704	Children's Society Contract	0	0	0	149	0	0	149	0	0	0	0	0	149
754	Citizens Advice and Information	0	0	0	67	0	4	71	0	0	0	0	0	71
701	My Place-Parkfield / Youth Trust	7.76	240	0	90	0	0	330	0	0	0	0	0	330
750	Troubled Families Grant	4.8	166	0	500	0	235	901	0	-901	0	0	-901	0
705	Young Person's Substance Misuse	0	0	0	113	0	0	113	0	0	0	-63	-63	50
Service Total		12.56	406	0	1,238	0	239	1,883	0	-901	0	-63	-964	919

Schools Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Buy-back from Schools	Total Income (*ATL)	Net Expenditure (*ATL)
			£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
744	Alternative Provision / Vulnerable Children	14.79	689	15	204	0	0	908	0	0	0	0	0	908
748	Early Years / Children's Centres Contract	8.56	340	41	870	0	0	1,251	-52	0	0	0	-52	1,199
751	Home to School Transport / Escorts	3.1	78	0	1,319	0	325	1,722	-20	0	0	0	-20	1,702
746	Independent Special School Fees	0	0	0	0	0	2,120	2,120	0	0	0	0	0	2,120
752	Other School Support Services	16.34	822	0	306	0	1,183	2,311	-45	-448	-40	-277	-810	1,501
753	Private Finance Initiative	0	0	0	1,843	844	40	2,727	-641	-503	-1,018	0	-2,162	565
747	PVI Nursery Funding - 2, 3 & 4 year olds	0	0	0	0	0	5,134	5,134	0	0	-154	0	-154	4,980
749	School Funding / DSG and Other Grants	0	0	22	0	2,099	29,995	32,116	0	-40,164	-2,609	0	-42,773	-10,657
706	SEND Reforms	6.2	207	0	22	0	0	229	-30	-84	0	0	-114	115
745	Special Educational Needs	7.53	326	0	90	0	465	881	-342	0	0	0	-342	539
Service Total		56.52	2,462	78	4,654	2,943	39,262	49,399	-1,130	-41,199	-3,821	-277	-46,427	2,972

Adult Services

Executive Lead: Councillor Parrott

Responsible Officer: Caroline Taylor

Adult Social Care

The delegated services delivered directly or purchased are as follows:

Residential and Nursing Home Provision

Providing accommodation, care and support to clients unable to live at home. They may have chronic/complex needs which prevent them from being cared for safely at home or within another setting.

Care and Support (Domiciliary) and Day Care Services

Domiciliary care provides tailored personal care and support within a client's home to meet their individual needs. The person is visited at various times of the day or, in some cases, care is provided over a full 24-hour period. The integrated approach in Torbay continues to develop the range of skills that are available to support people with both personal and non-personal care. Day care is provided outside of the client's home and offers a range of meaningful social activities aimed at sustaining a person's capacity to live independently and enjoyment of life.

Learning Disabilities

Organisations within Torbay will work together to ensure that people with a learning disability will be able to enjoy the same basic rights as anyone else. People will be housed and supported to find work that is suited to them. They will also be able to enjoy time with friends and family and take part in the culture and community of Torbay.

Mental Health Services

To organise support for people with acute/severe and enduring mental health problems, including dementias, using appropriate residential, nursing, domiciliary and day care services as well as provide specialist advice to other frontline teams. Services for people aged over 65, including those with dementias, are provided by the ICO. Mental health services for people of working age under 65, are provided by Devon Partnership Trust and the ICO plays a lead role in co-ordination of these services.

Support to Carers

Information, advice and emotional support to carers is provided which seeks to prevent the breakdown of their own physical or mental health in carrying out their vital role. Flexible breaks and other support is available which is not dependent on accessing statutory services. The service enables an

appropriate response to most needs and an effective referral mechanism for more complex cases.

Voluntary Sector

A vibrant voluntary and third sector is considered to be an intrinsic element of the care and support system. Commissioning, coordinating and the encouragement of both local and national organisations are undertaken to create a network of provision to support individuals and local communities.

Joint Equipment Store

The Community Equipment Service is jointly commissioned by Torbay Council and Southern Devon CCG from an independent service provider to prescribe items of community equipment to promote independent living, palliative care and timely transfers of care.

The service provides complex aids for daily living (including specialist beds, mattresses, hoists and syringe pumps) and minor adaptations (such as grab rails and ramps). It also provides the administration for the Simple Aids for Daily Living (including walking frames, shower stools and bath boards) service which is provided by a range of local retailers.

Other Adult Services

This section of the budget covers services to Torbay Council Partnership Commissioning Team who provide a strategic commissioning approach to local adult social care challenges. It works with local partners and other local authorities across the region. It is pursuing the integration agenda by working increasingly closely with Public Health and Children's Services, to design ways of meeting the needs of families and the community. This includes looking at housing and accommodation issues, new ways of contracting with providers such as outcomes based working, seeking to bring in new investment to enable positive changes to the care system and continuing to find new, innovative ways to provide improved care and wellbeing for the population that the Care Provider can implement.

It ensures that the council remains compliant with legislation such as the Care Act 2014 and is represented at a regional and national level for Adult Social Services. It also oversees the contract with the ICO and the delivery of the delegated tasks.

Accommodation based and outreach support for vulnerable young people and families

Mediation for vulnerable young homeless people, supported lodgings with host families and Foyer accommodation to support young homeless people into employment and training.

Family support

Accommodation and support for people experiencing domestic abuse, accommodation based support for families with complex needs and local commissioning of services supporting the Government's troubled families programme. Assessment, resettlement and accommodation support for single vulnerable homeless people and rough sleepers.

Specialist housing

Extra care housing and accommodation with support for people with learning disabilities and poor mental and physical health.

Advocacy support and advice

Advocacy for patients and carers to feedback on health and social care and input to quality assurance of local provision including, care homes and community services.

Adult Services

2017/18 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Adult Social Care					
101	Adult Social Care	0	36,888	-1,289	35,599
108	Adult Social Care Precept		2,822	0	2,822
109	Care Act		45	0	45
100	Joint Equipment Store	0	994	-497	497
102	Other Adult Services	11.8	2,368	-160	2,208
Service Total		11.8	43,117	-1,946	41,171
Total		11.8	43,117	-1,946	41,171

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Adult Social Care

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
101	Adult Social Care	0	0	0	36,888	0	0	36,888	0	-1,289	0	0	-1,289	35,599
108	Adult Social Care Precept		0	0	0	0	2,822	2,822	0	0	0	0	0	2,822
109	Care Act		0	0	45	0	0	45	0	0	0	0	0	45
100	Joint Equipment Store	0	0	0	994	0	0	994	-497	0	0	0	-497	497
102	Other Adult Services	11.8	742	0	1,554	0	72	2,368	0	0	-60	-100	-160	2,208
	Service Total	11.8	742	0	39,481	0	2,894	43,117	-497	-1,289	-60	-100	-1,946	41,171

Public Health

Executive Lead: Councillor Mills
Responsible Officer: Caroline Dimond

Public Health – Community Development

Torbay Community Development Trust is a voluntary community sector infrastructure organisation commissioned by Torbay Council to support community development. The membership is made up of a wide range of community groups, voluntary organisations and social enterprises with a renewed focus on neighbourhood community development using asset based community development.

Public Health – Ring Fenced Grant

Since 1 April 2013, Torbay Council has been responsible for some of the legal duties to improve the health of the local population. Others are the responsibility of Public Health England which is a Government agency that oversees national public health programmes such as national immunisation programmes.

The Public Health Team works closely with different departments within Torbay Council, South Devon and Torbay Clinical Commissioning Group (CCG), representatives of NHS England, statutory and non-statutory service providers and voluntary groups to create as integrated an approach as possible to improve the health of Torbay residents. In all it does, the Public Health Team seeks to ensure the health needs of disadvantaged communities and vulnerable groups within the area are addressed and there is due consideration made to addressing inequalities in health. The aim is to improve the health of all people, but improving the health of the poorest, fastest.

This includes prescribed functions such as sexual health, public health advice and health checks. Income includes payments from Devon County Council for the sexual health function for the Southern Devon area. Non prescribed functions include substance misuse (drugs and alcohol), stop smoking, obesity and physical activity and also commissioning 0-5 activities (Health Visitors).

Public Health

2017/18 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Public Health - Community Development					
903	Community Development		76	0	76
Service Total			76	0	76
Public Health - Ring-Fenced Grant					
900	Management & Administration - Public Health	15.4	1,693	-956	737
901	Non Prescribed Functions - Public Health	0	4,149	0	4,149
902	Prescribed Functions - Public Health	0	5,198	-523	4,675
Service Total			15.4	-1,479	9,561
Total		15.4	11,116	-1,479	9,637

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Public Health - Community Development

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Communi-ty Centres £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
903	Community Development		0	0	61	0	15	76	0	0	0	0	0	76
Service Total			0	0	61	0	15	76	0	0	0	0	0	76

Public Health - Ring-Fenced Grant

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Contrib'ns from other £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
900	Management & Administration - Public	15.4	934	1	758	0	0	1,693	-251	0	-705	0	-956	737
901	Non Prescribed Functions - Public Health	0	0	0	4,149	0	0	4,149	0	0	0	0	0	4,149
902	Prescribed Functions - Public Health	0	0	0	5,198	0	0	5,198	-523	0	0	0	-523	4,675
Service Total		15.4	934	1	10,105	0	0	11,040	-774	0	-705	0	-1,479	9,561

Community Services

Executive Leads: The Mayor and Councillors Amil, Excell, Haddock, King and Manning
Responsible Officer: Fran Hughes

Bereavement Services

This service was externalised in 2008 to Westerleigh Group who now manage the Cemeteries and Crematorium service under a 25 year lease and management agreement.

Building Control

The Building Control statutory service is a cost recovery fee earning service which sets charges to recover the actual costs for carrying out the main building regulation function. Through a variety of legislation, the service administers and enforces a framework of national technical standards covering the design, construction, extension, adaptation and use of all types of buildings frequented by people. These standards also include provisions for: structural stability, fire protection, means of escape in case of fire, drainage, sound insulation, and ventilation.

Building Control is a statutory service, which regulates the built environment. This includes the health, safety, welfare and convenience of persons in and around buildings, the provision of access and facilities for persons with disabilities and the conservation of fuel and energy.

Community Protection and Private Housing Standards

Community Protection includes core statutory services of Environmental Health, namely Pollution Control and Private Sector Housing Standards and Anti-Social behaviour. Community Protection key services are managed collectively to ensure neighbourhood issues are adequately addressed. The Community Protection Team has a range of mandatory regulatory responsibilities and the way in which it delivers services is governed by a large number of statutes.

The Private Sector Housing Standards Team deploys the statutory duties of the council, intervenes and regulates the private sector housing market in Torbay to ensure the health, safety and welfare of owner occupiers and tenants. The Home Improvement Service which supports vulnerable clients in their Disabled Facilities Grant adaptations is currently contracted out.

Concessionary Fares

Torbay Council operates a concessionary travel scheme under powers given to the Council as a Travel Concession Authority (TCA) that are primarily contained within the Transport Act 1985, the Transport Act 2000, the Travel Concession (Eligibility) Act 2002, and the Concessionary Bus Travel Act 2007. These are national, statutory schemes.

The scheme provides a travel facility for persons of or above a certain age or who have a long term or permanent disability which affects their ability to get around. This facility lets them travel freely on services starting between 9:30 and 23:00 during weekdays, or all day on weekends and public holidays, on participating services. A negotiated cost per trip is paid to the operators by the council each month based on the number of trips taken.

Culture, Events and Sport

This service co-ordinates, supports and develops the cultural sector in Torbay. Work carried by this department makes an economic impact on the Council area including cultural tourism through the facilitation of events on Council land and the direct delivery of some key events such as Torbay Air Show and the Agatha Christie Festival. The department works in an enabling and partnership role with cultural and arts groups, individuals and outside agencies including national bodies. The Music Hub is fully funded by the Art's Council. The Sport section includes the Development of sport and physical activity, Sports Pitches, Bowling Greens and Tennis Courts. It also includes the Management of the Torbay Leisure Centre contract and the RICC. The Velopark is operated directly by Torbay Council through this team.

Torre Abbey is a designated museum and is directly managed and funded by Torbay Council. Annual grant support to Torquay Museum and Brixham Museum. The Council also utilises the Archives Service at the Devon Records Office currently managed by the Devon and Somerset Heritage Trust. Theatres include the costs associated with the direct management of the Palace Theatre in Paignton. Contractual payments associated with the management agreements for the Princess Theatre are also included here.

The service provides an annual grant to support Admiral Swimming Pool in Brixham and Swim Torquay in Torquay.

Food Safety, Licensing, Trading Standards, Health and Safety and Resilience

These statutory services protect the public's health, safety and welfare across Torbay. They are managed as an integrated team to improve the service to the customer and to improve efficiency. Food hygiene, food standards and health and safety enforcement. Investigation of infectious disease. Trading standards (fair trading, metrology, product safety). Premises Licensing and Hackney Carriage and Private Hire Vehicle Licensing.

Health and Safety and Resilience – This includes corporate health and safety, emergency planning and business continuity which support all other business units of the Council and are an essential part of the Council's resilience and statutory responsibilities under the Health and Safety at Work Act and the Civil Contingencies Act.

Highways

This section of the budget provides statutory duty in discharging the Council's Highway Authority functions in managing and maintaining the highway network, street lighting and public rights of way. This includes road maintenance, restructuring, resurfacing and surface dressing. It is also responsible for the control and movement of vehicles, development and implementation of transport policies and schemes in support of the Local Transport Plan, also improving road safety which includes 27 school crossing patrols.

The lead client role for the TOR2 Joint Venture Company is within Highways and oversees the core cyclical elements relating to highways maintenance, waste collection and disposal and asset management.

Housing Services

The Housing Options Service provides a range of services to prevent homelessness and support individuals and families in crisis, through the provision of emergency and temporary accommodation. Housing Options is the main referral route into any temporary accommodation contracted by the Authority.

There is a statutory duty to produce a Homelessness Strategy and maintain a housing register (Devon Home Choice). This requires the provision of a Housing Options service for prevention advice and homeless applications. In addition the Council has to provide emergency and temporary accommodation and access to support and supported accommodation to the meet different needs.

The Housing Options Team has a range of statutory duties to deliver emergency and temporary accommodation and prevent homelessness and manage the housing waiting list. The way in which it delivers services is governed by a large number of statutes.

Management, Support and Commissioning

This section of the budget covers management and support across Community Services. It also covers administration, secretarial and finance staff that delivers support to all the teams within Community Services. Included in this team are analytical staff that complete the statutory returns for the department and compile the Strategic Assessment for the Community Safety Partnership. The concessionary fares officer also sits within this team. Budget heading includes funding payments to Riviera International Conference Centre and Torbay Coast and Countryside Trust.

Public Toilets (see also Business Services)

The Council provides, manages and maintains 29 public toilets across Torbay. Of these, 17 are open all year and 12 are open in the summer season. A further four toilets are operated under lease or through the Torbay Coast and Countryside Trust. All premises related budgets including repairs and maintenance, water and electricity are now part of the centralised repairs and maintenance budget.

Safer Communities

The Safer Communities team co-ordinates the Safer Communities Partnership as well as managing the front line service delivery of a number of partnership funded and delivered projects. Its main aim is to reduce the incidence and fear of crime, making Torbay a safe and healthy place to live in and visit. The Council has statutory duties as a Community Safety Partnership and also has duties to meet the requirements of Section 17 of the Crime and Disorder Act. Torbay Council works with other partners including the Police, Fire, Probation Service and NHS, who also contribute to the Safer Communities Partnership.

The Council has a statutory duty to maintain a Crime and Disorder Reduction Partnership. This duty includes a number of specific elements including: Community Safety meetings held, formal multi-agency information exchange protocol, holding public meetings to consult with communities about priorities, rolling strategic assessment of crime and disorder, implementation of a strategy to reduce offending, delivery of the PREVENT agenda and domestic homicide reviews.

CCTV and Security team support many of the Council's other functions, notably Safer Communities work, Licensing and the Night Time Economy; its duties under the Safety at Work Act 1974 with regard to its own staff, safeguarding of young people, prevention of sexual violence and supporting the anti-social behaviour team in delivering its work to reduce the impact of those with dependency problems and to protect those who are vulnerable.

Waste, Cleansing and Natural Environment

The key functions of the area of the business unit are to ensure that Torbay's household waste is collected, transferred and sent for recycling or disposal. Cleansing and waste collection is mainly provided through the Council's contract with TOR2 and includes: street sweeping and Litter Bin Service, Fly tipping and discarded needle collection, Domestic Household Refuse Collection Service. Waste ministration and education, Recycling and food waste collection, Household Waste Recycling Centre and Transfer Station.

The waste disposal service also includes treatment of residual waste via the energy from waste plant in Plymouth, in partnership with Devon County Council and Plymouth City Council.

The department also provides advice to members, the public, local groups and organisations and ensures the Council is compliant with legislation.

This area of the business unit is also responsible for managing the service level agreement with Torbay Coast and Countryside Trust.

This section of the budget covers park management, development and grounds maintenance including verges, arboriculture/woodland management, allotments, children's play areas and dog bins.

Community Services

2017/18 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Bereavement Services					
300	Bereavement Services	0	0	-711	-711
Service Total		0	0	-711	-711
Building Control					
650	Building Control	7.72	364	-334	30
Service Total		7.72	364	-334	30
Community Protection & Private Housing Standards					
302	Community Protection	9.5	600	-81	519
306	Private Sector Housing Standards	4.42	263	-63	200
Service Total		13.92	863	-144	719

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
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Concessionary Fares

651	Concessionary Fares	0	4,262	0	4,262
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Service Total		0	4,262	0	4,262
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Culture, Events and Sport

550	Arts Development	0	5	-11	-6
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551	Events	2.3	271	-83	188
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560	Museum Services - inc Torre Abbey	7.41	481	-231	250
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577	Music Hub		182	-182	0
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565	Sport	5.53	637	-363	274
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566	Theatres & Public Entertainment	4	228	-217	11
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Service Total		19.24	1,804	-1,087	717
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Food Safety, Licensing, Trading Standards, Health & Safety and Resilience

304	Food Safety, Licensing and Trading Standards	19.82	967	-555	412
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ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
310	Health & Safety and Resilience	2.6	120	-18	102
Service Total		22.42	1,087	-573	514

Highways

556	Highways - Cyclical Maintenance	7	1,164	0	1,164
553	Highways - Network Co-ordination	9.1	489	-274	215
555	Highways - Rechargeable Works	0	72	-264	-192
557	Highways - Roads	0	818	-347	471
579	Highways - Structures	0	37	0	37
581	Highways - Winter Maintenance	0	142	0	142
561	Road Safety & School Crossing Patrols	4.5	75	-47	28
568	Seafront Illuminations	0	97	0	97
576	Street Lighting		1,042	0	1,042
570	Transport Co-Ordination		39	-41	-2
Service Total		20.6	3,975	-973	3,002

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Housing Services					
308	Housing Options	12.62	416	-30	386
311	Licensed Accommodation	0	332	-309	23
314	Mediation & Housing Partnership	0	6	0	6
313	Prevention Fund	0	45	0	45
312	Rent Deposit Guarantee & Bond Scheme	0	11	0	11
309	Temporary Accommodation	0	282	0	282
Service Total		12.62	1,092	-339	753

Management, Support and Commissioning

571	Chairman of the Council	0	21	0	21
303	Operational Support, Admin & Finance	16.1	446	-28	418
412	Riviera International Centre	0	350	0	350
564	Senior Management & Special Events	4.1	252	0	252
580	Torbay Coast and Countryside Trust	0	187	0	187

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Service Total		20.2	1,256	-28	1,228

Public Toilets (see also Repairs and Maintenance)

562	Public Toilets (see also R&M)	0	669	-6	663
Service Total		0	669	-6	663

Safer Communities

552	Corporate Security	9	409	-38	371
307	Safer Communities (inc Community Safety Partnership)	3.4	200	-40	160
Service Total		12.4	609	-78	531

Waste, Cleansing and Natural Environment

572	Cleansing	0	1,866	-58	1,808
563	Recreation and Landscape	9.5	1,959	-481	1,478
573	Waste Collection		4,287	-81	4,206

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
574	Waste Disposal	0	6,027	-1,344	4,683
Service Total		9.5	14,139	-1,964	12,175
Total		138.62	30,120	-6,237	23,883

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Bereavement Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other / Grants £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
300	Bereavement Services	0	0	0	0	0	0	0	-711	0	0	0	-711	-711
Service Total		0	0	0	0	0	0	0	-711	0	0	0	-711	-711

Building Control

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
	650 Building Control	7.72	311	0	53	0	0	364	-334	0	0	0	-334	30
	Service Total	7.72	311	0	53	0	0	364	-334	0	0	0	-334	30

Community Protection & Private Housing Standards

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Income frm organisati £'000	Contribut'n from Reserves £'000	Other / Health income £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
302	Community Protection	9.5	446	11	143	0	0	600	-35	0	0	-46	-81	519
306	Private Sector Housing Standards	4.42	199	0	64	0	0	263	-12	0	0	-51	-63	200
Service Total		13.92	645	11	207	0	0	863	-47	0	0	-97	-144	719

Concessionary Fares

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
651	Concessionary Fares	0	0	0	4,262	0	0	4,262	0	0	0	0	0	4,262
Service Total		0	0	0	4,262	0	0	4,262	0	0	0	0	0	4,262

Culture, Events and Sport

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Torbay Leisure Centre £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
550	Arts Development	0	0	0	5	0	0	5	-11	0	0	0	-11	-6
551	Events	2.3	94	3	174	0	0	271	-83	0	0	0	-83	188
560	Museum Services - inc Torre Abbey	7.41	245	0	236	0	0	481	-231	0	0	0	-231	250
577	Music Hub		56	0	126	0	0	182	-182	0	0	0	-182	0
565	Sport	5.53	181	23	183	2	248	637	-298	0	-65	0	-363	274
566	Theatres & Public Entertainment	4	101	0	127	0	0	228	-217	0	0	0	-217	11
Service Total		19.24	677	26	851	2	248	1,804	-1,022	0	-65	0	-1,087	717

Food Safety, Licensing, Trading Standards, Health & Safety and Resilience

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Income frm othr Org £'000	Contribut'n from Reserves £'000	Buyback from Schools £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
304	Food Safety, Licensing and Trading Standards	19.82	677	0	290	0	0	967	-524	-31	0	0	-555	412
310	Health & Safety and Resilience	2.6	111	0	9	0	0	120	-5	0	0	-13	-18	102
Service Total		22.42	788	0	299	0	0	1,087	-529	-31	0	-13	-573	514

Highways

ID	Service	No of Staff (**FTE)	Employee	Premises	Supplies &	Contribut'n	Other	Total	Fees,	Govern't	Contribut'n	Section 38	Total	Net
			Direct Costs		Services	to Reserves		Expenditure (*ATL)	Charges & Sales	Grant Income	from Reserves	Income	Income (*ATL)	Expenditure (*ATL)
			£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
556	Highways - Cyclical Maintenance	7	250	84	830	0	0	1,164	0	0	0	0	0	1,164
553	Highways - Network Co-ordination	9.1	325	0	164	0	0	489	-274	0	0	0	-274	215
555	Highways - Rechargeable Works	0	0	72	0	0	0	72	-123	0	0	-141	-264	-192
557	Highways - Roads	0	0	41	777	0	0	818	-276	0	-71	0	-347	471
579	Highways - Structures	0	0	2	35	0	0	37	0	0	0	0	0	37
581	Highways - Winter Maintenance	0	0	0	142	0	0	142	0	0	0	0	0	142
561	Road Safety & School Crossing Patrols	4.5	72	0	3	0	0	75	-47	0	0	0	-47	28
568	Seafront Illuminations	0	0	52	45	0	0	97	0	0	0	0	0	97
576	Street Lighting		50	359	633	0	0	1,042	0	0	0	0	0	1,042
570	Transport Co-Ordination		28	0	11	0	0	39	-17	-24	0	0	-41	-2
Service Total		20.6	725	610	2,640	0	0	3,975	-737	-24	-71	-141	-973	3,002

Housing Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Housing Benefit Subsidy £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
308	Housing Options	12.62	410	0	6	0	0	416	-30	0	0	0	-30	386
311	Licensed Accommodation	0	0	332	0	0	0	332	0	-309	0	0	-309	23
314	Mediation & Housing Partnership	0	0	0	6	0	0	6	0	0	0	0	0	6
313	Prevention Fund	0	0	45	0	0	0	45	0	0	0	0	0	45
312	Rent Deposit Guarantee & Bond Scheme	0	0	11	0	0	0	11	0	0	0	0	0	11
309	Temporary Accommodation	0	0	282	0	0	0	282	0	0	0	0	0	282
	Service Total	12.62	410	670	12	0	0	1,092	-30	-309	0	0	-339	753

Management, Support and Commissioning

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
571	Chairman of the Council	0	5	0	16	0	0	21	0	0	0	0	0	21
303	Operational Support, Admin & Finance	16.1	409	0	37	0	0	446	0	0	-28	0	-28	418
412	Riviera International Centre	0	0	0	350	0	0	350	0	0	0	0	0	350
564	Senior Management & Special Events	4.1	224	0	28	0	0	252	0	0	0	0	0	252
580	Torbay Coast and Countryside Trust	0	0	0	187	0	0	187	0	0	0	0	0	187
Service Total		20.2	638	0	618	0	0	1,256	0	0	-28	0	-28	1,228

Public Toilets (see also Repairs and Maintenance)

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
562	Public Toilets (see also R&M)	0	0	1	668	0	0	669	-6	0	0	0	-6	663
Service Total		0	0	1	668	0	0	669	-6	0	0	0	-6	663

Safer Communities

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other / Contributions £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
552	Corporate Security	9	268	0	141	0	0	409	-38	0	0	0	-38	371
307	Safer Communities (inc Community Safety)	3.4	118	0	9	0	73	200	0	-40	0	0	-40	160
Service Total		12.4	386	0	150	0	73	609	-38	-40	0	0	-78	531

Waste, Cleansing and Natural Environment

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	PFI £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	PFI Credits £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
572	Cleansing	0	0	0	1,866	0	0	1,866	-58	0	0	0	-58	1,808
563	Recreation and Landscape	9.5	267	856	836	0	0	1,959	-481	0	0	0	-481	1,478
573	Waste Collection		41	0	4,246	0	0	4,287	-46	0	-35	0	-81	4,206
574	Waste Disposal	0	4	9	4,560	137	1,317	6,027	-6	-1,201	0	-137	-1,344	4,683
Service Total		9.5	312	865	11,508	137	1,317	14,139	-591	-1,201	-35	-137	-1,964	12,175

Customer Services

Executive Lead: Councillors King and Haddock

Responsible Officer: Bob Clark

Information Technology (ICT)

Information Communication Technology (ICT) is a central support service providing Information communications technology (ICT) business systems and software support and development to the Council, Council Members, integrated Care Organisation and other Joint Working agencies.

The service provides:

- technical support for the Councils ICT Infrastructure which includes: Data and telephone Networks; Desktop PC's, Computer suite Server farm; Laptops, Ipads and Printers;
- ICT network Security and Information Data security;
- Data backup and Disaster recovery.
- ICT Training
- ICT Service Desk function
- ICT application development and support of 200+ applications

Customer Services, Revenues & Benefits

The Call Centre manages telephone contact for a wide range of council services. The central face to face service for the public (Connections) is located in Paignton Library and Information Service. This team also manages the main Reception at Torquay Town Hall which includes the switchboard service. Connections also respond to over half the enquiries received via the website.

The Public Access Channel and Systems Team (PACS) support and develop multiple back office systems for various service areas including Customer Services. The team are also responsible for the development and maintenance of the Intranet, Corporate website and a range of other departmental and partnership websites some of which generate income for the Authority.

The PACS also set up and oversee all social media accounts used for business purposes by service areas and run the main corporate accounts sending out updates and dealing with enquiries through the accounts.

The back office elements of the team consists of a number of teams to undertake the following:

- Administration and payment of Housing Benefit and Council Tax Support.
- Transactional activity relating to Council Tax and Business Rates (National Non Domestic Rates).
- Administration of the Discretionary Awards and Crisis Support Scheme.
- Appeals for all schemes processed by the department.
- Recovery of Council Tax, Business Rates and other debts.
- Preparation of the Housing Benefit Subsidy claim and completion of all Government returns for the department

Post Room and Printing

Printing operates as a trading unit with all work charged on a job basis to clients both internal and external. The majority of work is required by Torbay Council with a diverse range of output from posters and outdoor banners through to offset/digital printing and regular complex mailing jobs obtaining the maximum postal discounts available.

The Post Team manage the receipt and despatch of all internal and external mail generated by and for Torbay Council, the daily general courier and the education courier services are run from within the Post Team and they also operate the Council's corporate scanning service which includes daily payments and benefit scanning.

The services share the role of Goods Inwards for the majority of parcel and large deliveries for the council. These services are not statutory although it supports all other departments across the authority as well as external customers.

Library Services

The library service currently provides a wide range of services and resources to support local people in their work, study and leisure pursuits. This includes four branch libraries, lending services such as books and audio –visual materials, reference information and local studies and also young people’s services and Inclusion services for disadvantaged people. The library service also provides events and festivals for all age groups including Agatha Christie, Summer Reading Challenge, author talks, musical and theatrical events, meeting rooms for hire, grant funded opportunities – job clubs, basis and IT training with ICT Volunteers to support.

The Council has a statutory duty to “provide an efficient and comprehensive Library Service” as per the Public Libraries and Museums Act 1964.

Customer Services

2017/18 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Information Technology (ICT)					
502	Information Technology	35	2,142	-435	1,707
504	Voice Network	0	79	-2	77
Service Total		35	2,221	-437	1,784
Customer Services, Revenue and Benefits					
500	Customer Services	26.13	671	-31	640
403	Exchequer & Benefits	56.64	1,575	-937	638
406	Housing Benefits	0	66,144	-66,439	-295
409	Local Tax Collection	0	210	-495	-285
413	Social Fund	0	300	-300	0
Service Total		82.77	68,900	-68,202	698

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Post Room and Printing					
501	Post Room	5	159	-74	85
503	Printing Services	8.5	670	-670	0
Service Total		13.5	829	-744	85
Library Services					
558	Library Services - Operational	31	908	-78	830
559	Library Services - Resources Fund	0	96	0	96
Service Total		31	1,004	-78	926
Total		162.27	72,954	-69,461	3,493

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Information Technology (ICT)

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	IT Licence £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
502	Information Technology	35	1,040	0	436	0	666	2,142	-205	0	-230	0	-435	1,707
504	Voice Network	0	0	0	79	0	0	79	-2	0	0	0	-2	77
Service Total		35	1,040	0	515	0	666	2,221	-207	0	-230	0	-437	1,784

Customer Services, Revenue and Benefits

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Social Fund £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
500	Customer Services	26.13	644	0	27	0	0	671	-21	0	0	-10	-31	640
403	Exchequer & Benefits	56.64	1,449	0	126	0	0	1,575	-11	-926	0	0	-937	638
406	Housing Benefits	0	0	0	66,144	0	0	66,144	0	-65,648	0	-791	-66,439	-295
409	Local Tax Collection	0	0	0	210	0	0	210	-299	-196	0	0	-495	-285
413	Social Fund	0	0	0	0	0	300	300	0	0	-300	0	-300	0
	Service Total	82.77	2,093	0	66,507	0	300	68,900	-331	-66,770	-300	-801	-68,202	698

Post Room and Printing

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
501	Post Room	5	130	0	29	0	0	159	-74	0	0	0	-74	85
503	Printing Services	8.5	232	21	417	0	0	670	-670	0	0	0	-670	0
Service Total		13.5	362	21	446	0	0	829	-744	0	0	0	-744	85

Library Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
558	Library Services - Operational	31	727	1	180	0	0	908	-78	0	0	0	-78	830
559	Library Services - Resources Fund	0	0	0	96	0	0	96	0	0	0	0	0	96
Service Total		31	727	1	276	0	0	1,004	-78	0	0	0	-78	926

Corporate Services

Executive Lead: Councillor Mills
Responsible Officer: Anne-Marie Bond

Budgets held Centrally

There are a number of budgets which are held centrally these include:

- Pension deficit which is the annual cash payment Council is required to make to the Local Government Pension Scheme pension fund in relation to past employees, and
- Pension enhancements which are the ongoing costs of historic awards of discretionary pensions including the Council's contribution to Devon County Council's pre 1998 awards

Corporate Management includes subscriptions such as the Local Government Association.

Corporate Support, Communications and Directors (JOT)

Corporate support combines a range of services which support the operation of the Council's services and includes support to the Overview and Scrutiny function within the Council. Policy, Performance and Review Team sets a framework for consultation and equalities and they also support the development of Corporate Policy and complete statutory data returns along with analysing of a wide range of data. The Information Governance, Data Protection and Records Management services also forms part of this service, dealing with customer feedback and Freedom of Information Act requests.

Financial Services and Internal Audit

Financial Services is responsible for the co-ordination and planning of the Council's budget, financial statements, financial advice, creditor payments and cashiers. Services include – Closure of Accounts including production of statement of accounts; Budget and Resource Planning and Preparation; Budget Monitoring for Services; Treasury Management; Capital Planning- resourcing and monitoring; Technical Advice and Major Project work; submission of Statutory Returns and Grant Claims; Provision of brought back service to Schools and Academies and Financial Systems. The Council's internal audit function is provided by the Devon Audit Partnership, a joint service with Devon County and Plymouth City Councils.

Governance Support

This section of the budget reflects the expenditure incurred in relation to supporting the Council's decision making process and the political processes. It is a multi-skilled team who also undertake Election work including registration of electors. Members allowances are also held in the budget.

Grant Income and Contingencies

This area of the budget contains a number of cross cutting Council budgets including contingencies for service pressures and social care, a number of grants and any gain from the Devon-wide National Non Domestic Rates pool.

Human Resources

Human Resources provide a service to the Council, schools and external organisations such as Torbay Development Agency and Academies. The service provides professional advice on a wide range of employment related issues, disciplinary and grievance and a range of services such as Payroll, Pensions, Occupational Health, Learning and Development, Counselling, Coaching, Mediation, Policy Development and Recruitment Services. This budget also includes the cost of the Council wide apprentice scheme now funded corporately and (from April 2017) the apprentice levy.

Legal Services

Legal Services are provided to the Council, its Officers, Members and Committees. The division consist of the following Legal teams:- Property & Environment, Adult and Children's safeguarding, Litigation and Legal support including Records.

Legal Services also incorporates insurance and the Coroner.

Registration of Births, Death and Marriages

This service is responsible for the registration of birth and deaths and the officiation of marriages in accordance with the statutory requirements.

Treasury Management

This area of the budget reflects the costs of borrowing to support capital expenditure, both interest paid and repayment of principal (Minimum Revenue Provision), interest earned on cash balances, principal and interest costs of PFI projects offset by PFI Credits from government, treasury charges including bank charges and other income from services for supported borrowing, depreciation and bank charges.

Corporate Services

2017/18 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Budgets held Centrally					
401	Corporate Management	0	81	0	81
404	External Audit Fees	0	127	0	127
410	Pension Costs	0	3,476	-87	3,389
Service Total		0	3,684	-87	3,597

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Corporate Support, Communications & Directors (JOT)

254	Communications Team	4.6	168	-40	128
258	Corporate Support	7.7	911	-357	554
255	Directors (JOT)	4	471	0	471
Service Total		16.3	1,550	-397	1,153

Financial Services & Internal Audit

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
405	Financial Services	32	1,331	-183	1,148
408	Internal Audit	0	218	-22	196
Service Total		32	1,549	-205	1,344

Governance Support

259	Democratic Representation	7.1	254	-25	229
260	Elections	2.6	173	-3	170
261	Members Allowances	0	524	0	524
Service Total		9.7	951	-28	923

Grant Income and Contingencies

400	Corporate Issues	0	2,312	-3,891	-1,579
420	NNDR Devonwide Pool	0	0	-522	-522
419	Public Health Grant		0	-9,561	-9,561
Service Total		0	2,312	-13,974	-11,662

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Human Resources					
265	Corporate Apprentices		415	0	415
268	Corporate Recruitment	0	10	-1	9
267	Corporate Training	0	58	-15	43
266	Occupational Health	0	78	-43	35
263	Payroll	7	204	-164	40
264	Personnel	9.3	448	-252	196
Service Total		16.3	1,213	-475	738
Legal Services					
250	Coroner	1.6	224	0	224
251	Information Compliance		114	-18	96
252	Insurance	0	998	-220	778
253	Legal Services	25.2	995	-212	783
Service Total		26.8	2,331	-450	1,881

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Registration of Births, Deaths & Marriages					
262	Registrar - Births, Deaths & Marriages	6.3	250	-297	-47
Service Total		6.3	250	-297	-47
Treasury Management					
402	Debt - (Principal & Interest)	0	10,358	-3,381	6,977
407	Interest & Treasury Charges	0	233	-783	-550
Service Total		0	10,591	-4,164	6,427
Total		107.4	24,431	-20,077	4,354

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Budgets held Centrally

ID	Service	No of Staff (**FTE)	Pension Deficit £'000	Pension Enhancements £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
401	Corporate Management	0	0	0	81	0	0	81	0	0	0	0	0	81
404	External Audit Fees	0	0	0	127	0	0	127	0	0	0	0	0	127
410	Pension Costs	0	2,033	1,432	11	0	0	3,476	0	0	-17	-70	-87	3,389
Service Total		0	2,033	1,432	219	0	0	3,684	0	0	-17	-70	-87	3,597

Corporate Support, Communications & Directors (JOT)

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Transformation Agenda £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
254	Communications Team	4.6	156	0	12	0	0	168	-40	0	0	0	-40	128
258	Corporate Support	7.7	284	0	21	0	606	911	-57	0	0	-300	-357	554
255	Directors (JOT)	4	453	0	18	0	0	471	0	0	0	0	0	471
Service Total		16.3	893	0	51	0	606	1,550	-97	0	0	-300	-397	1,153

Financial Services & Internal Audit

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
405	Financial Services	32	1,191	0	140	0	0	1,331	-183	0	0	0	-183	1,148
408	Internal Audit	0	0	0	218	0	0	218	-22	0	0	0	-22	196
Service Total		32	1,191	0	358	0	0	1,549	-205	0	0	0	-205	1,344

Governance Support

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
259	Democratic Representation	7.1	236	5	13	0	0	254	-4	0	0	-21	-25	229
260	Elections	2.6	77	2	51	43	0	173	-3	0	0	0	-3	170
261	Members Allowances	0	479	1	17	0	27	524	0	0	0	0	0	524
Service Total		9.7	792	8	81	43	27	951	-7	0	0	-21	-28	923

Grant Income and Contingencies

ID	Service	No of Staff (**FTE)	Service Pressures & Pay £'000	Adults Social Care £'000	Social Care contingenc £'000	T-Bid support £'000	Other £'000	Total Expenditure (*ATL) £'000	Better Care Fund £'000	Govern't Grant Income £'000	Cont from Reserves £'000	Marine, Printing & Public Health £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
400	Corporate Issues	0	385	1,193	725	0	9	2,312	-2,683	-112	0	-1,096	-3,891	-1,579
420	NNDR Devonwide Pool	0	0	0	0	0	0	0	0	-522	0	0	-522	-522
419	Public Health Grant		0	0	0	0	0	0	0	-9,561	0	0	-9,561	-9,561
Service Total		0	385	1,193	725	0	9	2,312	-2,683	-10,195	0	-1,096	-13,974	-11,662

Human Resources

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Apprentice Levy £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
265	Corporate Apprentices		300	0	0	0	115	415	0	0	0	0	0	415
268	Corporate Recruitment	0	0	0	10	0	0	10	-1	0	0	0	-1	9
267	Corporate Training	0	0	0	58	0	0	58	-15	0	0	0	-15	43
266	Occupational Health	0	0	0	78	0	0	78	-43	0	0	0	-43	35
263	Payroll	7	183	0	21	0	0	204	-164	0	0	0	-164	40
264	Personnel	9.3	414	0	34	0	0	448	-252	0	0	0	-252	196
	Service Total	16.3	897	0	201	0	115	1,213	-475	0	0	0	-475	738

Legal Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Insurance Premium £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
250	Coroner	1.6	0	0	224	0	0	224	0	0	0	0	0	224
251	Information Compliance		109	0	5	0	0	114	-18	0	0	0	-18	96
252	Insurance	0	0	0	5	0	993	998	-220	0	0	0	-220	778
253	Legal Services	25.2	821	0	174	0	0	995	-212	0	0	0	-212	783
	Service Total	26.8	930	0	408	0	993	2,331	-450	0	0	0	-450	1,881

Registration of Births, Deaths & Marriages

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
	262 Registrar - Births, Deaths & Marriages	6.3	229	0	21	0	0	250	-297	0	0	0	-297	-47
	Service Total	6.3	229	0	21	0	0	250	-297	0	0	0	-297	-47

Treasury Management

ID	Service	No of Staff (**FTE)	Interest Paid £'000	MRP £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Harbour Subsidy £'000	Total Expenditure (*ATL) £'000	Interest Received £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
402	Debt - (Principal & Interest)	0	6,740	3,608	0	10	0	10,358	0	-949	0	-2,432	-3,381	6,977
407	Interest & Treasury Charges	0	0	0	233	0	0	233	-771	0	0	-12	-783	-550
Service Total		0	6,740	3,608	233	10	0	10,591	-771	-949	0	-2,444	-4,164	6,427

Sources of Funding

2017/18 Budget Summary (*ATL)

ID	Service	Theme	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Sources of Funding						
600	Sources of Finance	Funding	0	51	-110,271	-110,220
Service Total			0	51	-110,271	-110,220
Total			0	51	-110,271	-110,220

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Sources of Funding

ID	Service	No of Staff (**FTE)	NDR					Total Expenditure (*ATL)	Council Tax	Revenue Support Grant	NDR	NHB & other grants	Total Income (*ATL)	Net Expenditure (*ATL)
			£'000	£'000	£'000	£'000	£'000							
600	Sources of Finance	0	0	0	51	0	0	51	-60,653	-14,188	-30,760	-4,670	-110,271	-110,220
	Service Total	0	0	0	51	0	0	51	-60,653	-14,188	-30,760	-4,670	-110,271	-110,220

Business Services

Executive Leads: Councillors Amil, Excell, Haddock and King

Responsible Officer: Kevin Mowat

Council Assets

This area of the budget covers the centralised repairs and maintenance of the Council assets. Working alongside the Council the Torbay Development Agency's Property Services team provides corporate/strategic overview and on-going estate management to ensure that all assets are identified, fit for purpose, in good condition, used efficiently, held at lowest cost and, where appropriate, that they provide a good return on investment.

The key outcomes include:

- Asset Management Planning
- Property Development (including Housing)
- Repairs and Maintenance Co-ordination - Annual provision to support, on a prioritised basis, the repair and maintenance of the Council's assets.
- Compulsory Purchase Orders and Disposals
- Energy Management, Estate and Data Management
- Landlord & Tenant Act compliance
- Leased Properties - Reflects properties held for rental income (investment properties) and other properties managed by the TDA but not linked to a service activity of the Council. Includes Torquay Golf Club, Waterside Caravan park, Victoria Square, Unit 3 Riviera Way
- Office Accommodation - This service reflects the expenditure on the provision of office accommodation for the Council, including all direct running costs and the hiring of Public Rooms. Office accommodation includes Torquay Town Hall, Tor Hill House and Paignton Library Hub.

Land Drainage and Flood Prevention

Key functions of the Engineering Services & Land Drainage Team include:

- Land drainage and flood prevention
- Urban design
- Structural design
- Cliffs and defences
- Development control support
- Building control support
- Civil engineering design and consultancy for revenue and capital schemes. This includes both internal and external clients
- Management of the Councils coastal and inland cliffs, sea defences and abandoned landfill sites

Torbay Council has a statutory responsibility under the Flood and Water Management Act 2010 for preparing and putting in place strategies for managing flood risk from groundwater, surface water and ordinary watercourses.

The Engineering Services team also supports a wide range of projects across Torbay, for example:

- Production of local flood risk management strategies (in line with national guidance)
- Undertaking the Flood Study for Torquay including the flood alleviation scheme for the town centre
- Identifying flood alleviation works in Torbay and undertaking project appraisal reports for these schemes in order to secure flood defence grant in aid funding from the Environment Agency in order to undertake these schemes.
- Statutory consultee for surface water issues on planning applications.

Parking Services

Parking services facilitates the provision of 38 car parks that are managed across Torbay containing 7,850 car parking spaces and 830 spaces on the highway serviced by parking meters, management and securing of car parks and lifts in multi storey car parks, cash collection is undertaken daily from pay and display parking machines and on street meters. Traffic regulation orders, abandoned vehicles, enforcement of parking restrictions for on and off street parking, appeal services as per Traffic Management Act 2008 and car park permits.

Public Toilets (see also Community Services)

This area of the budget covers the premises costs of public toilets such as electricity, gas, Business Rates (NNDR) and water costs.

Regeneration and Asset Management

Torbay Economic Development Company Limited (TEDC) was created by Torbay Council in 2011 as a Public Private Partnership to promote the physical and economic development of Torbay for the benefit of the whole community. The company offers a number of fee earning professional services to a variety of clients (in addition to Torbay Council) including property services, asset management and economic development. The Company is Limited by Share and wholly owned by Torbay Council.

The budget includes the payment by the Council to Torbay Development Agency Limited as a “core fee” for a number of services. The payment includes a £200,000 (plus inflation) contribution to progress regeneration projects and an annual grant of £285,000 (plus inflation) from the (former) Regional Development Agency also for strategic economic regeneration. TDA directly manages the Council’s business centres. The TDA are responsible for any shortfall or surplus on these centres.

The TEDC’s primary economic outcomes relate to:

- Creating jobs
- Raising Gross Value Added
- Attracting investment
- Generating growth
- Asset management

The TEDC delivers a range of professional services including:

- Asset, Estates & Facilities Management
- Economic Development
- Property Services including engineering, project management, mechanical and electrical engineering

Spatial Planning

Spatial Planning is responsible for regulating the construction of the built environment whilst promoting sustainable development. The service is also responsible for dealing with planning applications, appeals and enforcement, planning services and also incorporates Land Charges. Strategic Planning covers the statutory and advisory role of Strategic and Local Planning, Transportation and Environmental Policy / Sustainability. This includes preparation of input into the South West Regional Spatial Strategy, the Council's Local Development Framework, Local Transport Plan, Transport delivery reports, Climate Change, Sustainable Energy and other strategic plans and policies plus associated policy implementation and research, monitoring and project management.

Strategic Commissioning Role

- Economic Development Company (Torbay Development Agency)
- Tor2
- Sea Fisheries

Tor Bay Harbour Authority

This service provides the Council's obligations as a statutory and competent harbour authority. It aims to maintain the harbour fabric within the available resources in order to protect and enhance, where appropriate, the natural and built environment of the Bay. It provides mooring facilities and other marine services to the local community and manages the harbour estate efficiently and acts as a responsible landlord.

This area of the business unit also includes beach management and resort services including services such as beach huts.

Business Services

2017/18 Budget Summary (*ATL)

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Council Assets					
350	Centralised Repair & Maintenance	0	1,589	0	1,589
355	Leased Properties	0	1,315	-2,347	-1,032
356	Office Accommodation	0	1,602	-353	1,249
Service Total		0	4,506	-2,700	1,806

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Land Drainage & Flood Prevention

352	Land Drainage	0	104	0	104
Service Total		0	104	0	104

Parking Services

802	Car Parking - Enforcement	30.8	995	-963	32
804	Car Parking - Off Street Parking	2.3	891	-4,331	-3,440

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
803	Car Parking - On Street Parking	0	223	-1,514	-1,291
Service Total		33.1	2,109	-6,808	-4,699

Public Toilets (see also Community Services)

358	Public Toilets (see also Community Services)	0	141	0	141
Service Total		0	141	0	141

Regeneration & Asset Management

351	Regeneration & Asset Management	0	1,538	-250	1,288
Service Total		0	1,538	-250	1,288

Spatial Planning

653	Development & Planning Services	21.2	810	-916	-106
652	Strategic Planning	7.6	484	-161	323

ID	Service	Number of full time equivalent employees	Total Expenditure £'000	Total Income £'000	Net Expenditure £'000
Service Total		28.8	1,294	-1,077	217

Strategic Commissioning Role

806	Sea Fisheries		25	0	25
569	Tourism		43	0	43
Service Total			68	0	68

Tor Bay Harbour Authority

801	Beach Services	3.2	714	-848	-134
805	General Fund Contributions to Harbour Authority		17	0	17
800	Tor Bay Harbour Authority	20.4	2,895	-2,895	0
Service Total		23.6	3,626	-3,743	-117

Total		85.5	13,386	-14,578	-1,192
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Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

Council Assets

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
350	Centralised Repair & Maintenance	0	0	1,536	53	0	0	1,589	0	0	0	0	0	1,589
355	Leased Properties	0	0	145	890	280	0	1,315	-2,327	0	-20	0	-2,347	-1,032
356	Office Accommodation	0	27	885	621	69	0	1,602	-353	0	0	0	-353	1,249
Service Total		0	27	2,566	1,564	349	0	4,506	-2,680	0	-20	0	-2,700	1,806

Land Drainage & Flood Prevention

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Env Agency Precept £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
352	Land Drainage	0	0	25	0	0	79	104	0	0	0	0	0	104
Service Total		0	0	25	0	0	79	104	0	0	0	0	0	104

Parking Services

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
802	Car Parking - Enforcement	30.8	748	0	236	11	0	995	-963	0	0	0	-963	32
804	Car Parking - Off Street Parking	2.3	83	277	531	0	0	891	-4,331	0	0	0	-4,331	-3,440
803	Car Parking - On Street Parking	0	0	9	214	0	0	223	-1,514	0	0	0	-1,514	-1,291
Service Total		33.1	831	286	981	11	0	2,109	-6,808	0	0	0	-6,808	-4,699

Public Toilets (see also Community Services)

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
	358 Public Toilets (see also Community Services)	0	0	141	0	0	0	141	0	0	0	0	0	141
	Service Total	0	0	141	0	0	0	141	0	0	0	0	0	141

Regeneration & Asset Management

ID	Service	No of Staff (**FTE)	Contribut'n to Reserves £'000	Premises £'000	Growth Fund £'000	TDA Core Fee £'000	RDA Grant £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
351	Regeneration & Asset Management	0	0	0	250	996	292	1,538	0	0	-250	0	-250	1,288
Service Total		0	0	0	250	996	292	1,538	0	0	-250	0	-250	1,288

Spatial Planning

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Local Plan £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
653	Development & Planning Services	21.2	726	0	82	2	0	810	-916	0	0	0	-916	-106
652	Strategic Planning	7.6	351	0	33	0	100	484	-61	0	-100	0	-161	323
Service Total		28.8	1,077	0	115	2	100	1,294	-977	0	-100	0	-1,077	217

Strategic Commissioning Role

ID	Service	No of Staff (**FTE)	Employee Direct Costs	Premises	Supplies & Services	Contribut'n to Reserves	Other	Total Expenditure (*ATL)	Fees, Charges & Sales	Govern't Grant Income	Contribut'n from Reserves	Other	Total Income (*ATL)	Net Expenditure (*ATL)
			£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
806	Sea Fisheries		0	0	0	0	25	25	0	0	0	0	0	25
569	Tourism		0	43	0	0	0	43	0	0	0	0	0	43
Service Total			0	43	0	0	25	68	0	0	0	0	0	68

Tor Bay Harbour Authority

ID	Service	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
801	Beach Services	3.2	157	139	413	5	0	714	-848	0	0	0	-848	-134
805	General Fund Contributions to Harbour Authority		0	0	17	0	0	17	0	0	0	0	0	17
800	Tor Bay Harbour Authority	20.4	593	545	1,757	0	0	2,895	-2,895	0	0	0	-2,895	0
Service Total		23.6	750	684	2,187	5	0	3,626	-3,743	0	0	0	-3,743	-117

Council Tax Base 2017/2018

At its meeting held on 8 December 2016, Torbay Council agreed the calculations for the Council Tax Base for both Torbay Council and Brixham Town Council for 2017/2018. Those calculations are set out on the following two pages.

In accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amount calculated by Torbay Council as its Council Tax base for the year 2017/18 was agreed as 44,049.22. The amount calculated as the Council Tax base for Brixham Town Council for the year 2017/18 was agreed as 5,900.83.

(The report which was considered by the Council in setting the Council Tax Base and the minutes from the meeting are available online at <http://www.torbay.gov.uk/DemocraticServices/ieListDocuments.aspx?CId=163&MId=6616&Ver=4.>)

CALCULATION OF COUNCIL TAXBASE - 2017/18

30th November 2016 - "Relevant date"

TORBAY COUNCIL		TAX BASE CALCULATION								2017/2018	
		BAND A*	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL
(H)	CHARGEABLE DWELLINGS FOR BAND	18.00	13,276.00	17,354.00	16,314.00	10,055.00	4,950.00	2,320.00	1,211.00	108.00	65,606.00
(Q)	Total Discounts	2.44	2,229.54	1,820.74	1,377.44	709.77	295.65	131.84	74.79	6.98	6,649.19
(E)	Long Term Empty Premium	-	65.50	35.50	12.50	11.00	5.50	2.50	0.50	0.50	133.50
(J)	Total Adjustments	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00	150.00
(Z)	Local Council Tax Scheme Reductions	0.00	3,424.83	3,069.14	1,862.03	748.58	184.49	51.38	11.25	0.00	9,351.70
	TOTAL DWELLINGS	15.56	7,687.13	12,499.62	13,087.03	8,757.65	4,475.36	2,139.29	1,125.46	101.52	49,888.61
(F)	Ratio to Band D	$\frac{5}{9}$	$\frac{6}{9}$	$\frac{7}{9}$	$\frac{8}{9}$	$\frac{9}{9}$	$\frac{11}{9}$	$\frac{13}{9}$	$\frac{15}{9}$	$\frac{18}{9}$	-
(G)		9	9	9	9	9	9	9	9	9	
(A)	RELEVANT AMOUNTS for 2017/2018 (See Note 1)	8.60	5,124.80	9,721.90	11,632.90	8,757.60	5,469.90	3,090.10	1,875.80	203.00	45,884.60
(B)	COLLECTION RATE										96.0%
	TAX BASE - (A) x (B)										44,049.22

* with disabled relief

Note 1: ((H-Q+E+J)-Z) x (F divided by G)

CALCULATION OF COUNCIL TAXBASE - 2017/18

30th November 2016 - "Relevant date"

BRIXHAM TOWN COUNCIL		TAX BASE CALCULATION								2017/2018	
		BAND A*	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL
(H)	CHARGEABLE DWELLINGS FOR BAND	9.00	1,393.00	2,213.00	2,430.00	1,531.00	648.00	313.00	96.00	3.00	8,636.00
(Q)	Total Discounts	1.70	213.28	219.18	192.38	101.59	36.86	16.84	7.45	0.50	789.77
(E)	Long Term Empty Premium	-	7.50	5.00	0.50	1.50	-	-	-	-	14.50
(J)	Total Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(Z)	Local Council Tax Scheme Reductions	0.00	361.37	396.04	274.99	106.93	32.00	8.18	0.00	0.00	1,179.52
	TOTAL DWELLINGS	7.30	825.85	1,602.78	1,963.13	1,323.98	579.14	287.98	88.55	2.50	6,681.21
(F)	Ratio to Band D	$\frac{5}{9}$	$\frac{6}{9}$	$\frac{7}{9}$	$\frac{8}{9}$	$\frac{9}{9}$	$\frac{11}{9}$	$\frac{13}{9}$	$\frac{15}{9}$	$\frac{18}{9}$	-
(G)		9	9	9	9	9	9	9	9	9	
(A)	RELEVANT AMOUNTS for 2017/2018 (See Note 1)	4.10	550.60	1,246.60	1,745.00	1,324.00	707.80	416.00	147.60	5.00	6,146.70
(B)	COLLECTION RATE										96.0%
	TAX BASE - (A) x (B)										5,900.83

* with disabled relief

((H-Q+E+J)-Z) x (F divided by G)

Council Tax 2017/2018

For 2017/18, Torbay Council has set a council tax requirement of £60.652 million (excluding Brixham Town Council). This is the amount of money which is required to be collected from council taxpayers to support planned expenditure on Torbay Council services after taking account of all government support and all other forms of income.

The Council has set its share of the Council Tax for a Band D property at £1,376.93, an increase of 4.99% on the amount set for 2016/17.

For 2017/2018, the Government allowed local authorities to increase their Council Tax rate by up to an additional 3% in order to fund adult social care. This was over and above the 1.99% currently allowed before triggering a local referendum. The additional 3% will generate £1.732m to spend specifically on adult social care.

The Police and Fire Authorities and Brixham Town Council have set their Council Taxes for a Band D property at £176.28, £81.57 and £43.04 respectively.

The total Band D Council Tax set for Torbay residents will therefore be £1,634.78 or £1677.82 depending on whether the resident is within the boundaries of Brixham Town Council. The total Council Tax for each valuation band is as follows:

Band	Torbay Council	Devon and Cornwall Police Authority	Devon and Somerset Fire and Rescue Authority	Total (excluding Brixham Town Council)	Brixham Town Council	Total (including Brixham Town Council)
	£	£	£	£	£	£
A	917.95	117.52	54.38	1,089.85	28.69	1,118.54
B	1,070.94	137.11	63.44	1,271.49	33.48	1,304.97
C	1,223.94	156.69	72.51	1,453.14	38.26	1,491.40
D	1,376.93	176.28	81.57	1,634.78	43.04	1,677.82
E	1,682.92	215.45	99.70	1,998.07	52.60	2,050.97
F	1,988.90	254.63	117.82	2,361.35	62.17	2,423.52
G	2,294.88	293.80	135.95	2,724.63	71.73	2,796.36
H	2,753.86	352.56	163.14	3,269.56	86.08	3,355.64

(The report which was considered by the Council in setting its Council Tax and the minutes from the meeting are available online at <http://www.torbay.gov.uk/DemocraticServices/ieListDocuments.aspx?CId=163&MId=6622&Ver=4.>)

Capital Plan 2017/2018

The Council has approved the Capital Plan for 2017/2018, which is set out on the following pages, with the following conditions:

- (a) The Elected Mayor and the Chief Executive have been requested to review the projects listed below and make recommendations to Council:

- (i) Claylands Redevelopment
- (ii) Edginswell Station
- (iii) Princess Pier Structural Repair

No further significant work (as determined by the Chief Executive) is to be undertaken until the schemes have been re-presented to Council for detailed consideration and determination as appropriate.

- (b) The Elected Mayor and the Chief Executive have been requested to review and make recommendations to Council on the specific proposals for expenditure on the capital budget for Integrated Transport.

- (c) Given that the procurement process for replacement of a Torbay-wide CCTV system has been paused pending the budget being approved, the Elected Mayor and Chief Executive have been requested to review and make recommendations to Council in relation to the replacement of a Torbay-wide CCTV system.

No further significant work (as determined by the Chief Executive) is to be undertaken, until the plan for capital expenditure on CCTV has been re-presented to Council for detailed consideration and determination.

- (d) The Elected Mayor and Chief Executive have been requested to set out to Council how the following capital budgets will be used to meet the Council's Housing strategy:

- (i) affordable housing
- (ii) empty homes schemes
- (iii) private sector renewals

The recommendations of the Elected Mayor and the Chief Executive in relation to the four conditions above will be presented to the Council at its meeting in July 2017, if not before.

(The report which was considered by the Council in setting its Capital Plan and the minutes from the meeting are available online at <http://www.torbay.gov.uk/DemocraticServices/ieListDocuments.aspx?CId=163&MId=6618&Ver=4.>)



CAPITAL PLAN

2017/2018

Published: Wednesday, 01 February 2017

Capital Plan Budget 2017/2018

Torbay Council's Capital Plan totals £130 million for the 4 year programme to 31 March 2020 with £42.3 million scheduled to be spent in 2016/17 and £56.3 million due to be spent in 2017/2018¹.

This document provides high-level information on the proposed capital expenditure and funding for 2017/2018 and is part of the total Plan. Shown against the targeted actions of the Council's Corporate Plan, it gives details of the capital schemes which have previously been approved by the Council. However, in some cases, it sets out funding which has been allocated to services but where specific schemes have not yet identified.

In accordance with Torbay Council's Constitution, the figures presented will form the approved capital budget for the coming year.

Appendix 1 provides financial information including the total cost and the expenditure to date of each scheme as well as details of how the Council is intending to fund each project.

As explained in the Council's Capital Strategy, Appendix 2 to this Plan shows the Capital Reserve List (as well as approved projects which have not yet commenced). Each project has been scored using the approved scoring matrix. The scored list will be used to help inform decisions by evaluating competing projects on the Council's Capital Reserve List (or new bids for capital funding) as and when capital resources become available.

The capital matrix is an aid to evaluate priorities between often very disparate schemes; however allocation of funding to capital is ultimately a Council decision at the time funding becomes available.

¹ Capital Plan – Quarter 3 Monitoring Report (Council, 2 February 2017)

Targeted Action 1: Protecting children and giving them the best start in life

Scheme Name	Description	Latest Approval	Total Estimated Scheme Cost £000	2017/2018 Budget £000
Capital Repairs and Maintenance 2016/2017	Department for Education funding for schools capital repairs and maintenance which is allocated to Council maintained schools.	Council – 27 October 2016	150	150
Early Years – Ellacombe Academy Nursery	Grant funding from the Department for Education to expand Little Stars Nursery from 24 to 48 places.	Council – 2 February 2017	721	471
Early Years – White Rock Primary Nursery	Grant funding from the Department for Education for a new 26 place nursery.	Council – 2 February 2017	313	63
Education Review Projects	This budget has been established from unallocated education capital funding to be used to support future projects.	n/a		200
Secondary School Places (Torquay Academy)	A need for secondary school places in Torquay was identified following consultation. This was agreed by the Council with Basic Need Funding being allocated.	Council – 24 September 2015	2,057	1,216
Torbay School Relocation	The Council agreed the reallocation of £3m previously allocated to Children’s Services for the relocation of Torbay School. The decision was subsequently made to relocate Torbay School from its present site at Torquay Road, Paignton to the MyPlace facility in Paignton in order to better meet the needs of the young people attending this Special School.	Council – 26 February 2015 Chief Executive – 8 July 2016	3,300	2,000
Sub-total				4,100

Targeted Action 2: Working towards a more prosperous Torbay

Scheme Name	Description	Latest Approval	Total Estimated Scheme Cost £000	2017/2018 Budget £000
Claylands Redevelopment	Council-owned land at Claylands will be redeveloped using a combination of Council and Heart of the South West Local Enterprise Partnership funding. When fully developed the site will support approximately 350-400 jobs and will support the growth of the business rate base.	Council – 10 December 2015	10,000	8,500
Employment Space – Torbay Business Park	Investment at Torbay Business Park.	Council – 8 December 2016	6,684	6,644
Investment Fund	This fund is provided to enable the Council to acquire properties. In addition, the fund will be used to increase the Council's business tax base by investing capital resources within Torbay to stimulate growth.	Council – 22 September 2016	50,000	10,000
Electronics and Photonics Innovation Centre (EPIC)	This is Phase Three of the Innovation Centre project which will support the electronics and photonics sector by providing office and clean room space for small start-up businesses.	Council – 26 February 2015	7,221	6,505
Old Toll House, Torquay	This is improvement works at the Old Toll House in Torquay to enable the property to be used in the future to generate a rental stream.	Council – 25 September 2014	150	131
South Devon Highway	The scheme is substantially complete but there are still other costs to be determined (including compensation claims) before the final cost of this major infrastructure improvement is known.	Council – 13 February 2008	20,224	1,500
TEDC Capital Loans/Grants	The Council agreed a loan for a capital purpose to the TDA to enable the TDA's acquisition and related works at Kings Ash House, Paignton.	Council – 26 February 2015	2,474	575
	The Council agreed a loan for a capital purpose to the TDA to enable the TDA's acquisition of Cockington Car Park.	Chief Executive – February 2012		
Edginswell Station	The Council successfully submitted a bid to the Local Transport Board for the creation of Edginswell station. The Government subsequently confirmed its funding to the Local Transport Board to support this scheme. As reported to Council in December 2016, the costs of this scheme are now higher and an additional bid to Government has been submitted to meet these.	Council – 4 September 2014	4,511	2,300
Integrated Transport Schemes	Grant allocations from the Department for Transport for 2015/2016-2020/2021. The allocations are linked to the value of the planned maintenance backlog on the road network. The Council agreed to allocate these resources in line with Government intentions.	Council – 26 February 2015	n/a	1,063
Roads Structural Maintenance			n/a	1,827
Torquay Gateway Road Improvements	The Council successfully submitted a bid to the Local Transport Board for improvements at Torquay Gateway. The Government subsequently confirmed its funding to the Local Transport Board to support this scheme with the Council approving a contribution to the scheme.	Council – 27 September 2014	3,875	2,325
Western Corridor Improvements	The Council successfully submitted a bid to the Local Transport Board for improvements to the Western Corridor. The Government subsequently confirmed its funding to the Local Transport Board to support this scheme with the Council approving a contribution to the scheme.	Council – 27 September 2014	7,452	3,380
Sub-total				44,750

Targeted Action 3: Promoting healthy lifestyles across Torbay

The proposed Capital Plan does not include any capital projects which specifically support this targeted action. However, the capital schemes set out against the other targeted actions will contribute towards a healthier Torbay be it through giving our children and young people the best start in life, promoting economic regeneration or protecting our natural environment.

Targeted Action 4: Ensuring Torbay remains an attractive and safe place to live and visit

Scheme Name	Description	Latest Approval	Estimated Scheme Cost £000	2017/2018 Budget £000
Babbacombe Beach Road	Approval was given to assist with the developer's costs of improving Babbacombe Beach Road.	Mayor – 20 May 2008	70	70
CCTV System Replacement	Replacement of the Torbay-wide CCTV system.	Council – 25 February 2016	350	350
Flood Defence Schemes	This budget represents resources to provide match funding for Environment Agency funded schemes but is not yet earmarked for specific schemes.	Council – 27 September 2012	n/a	55
Hollicombe Cliff Rocks Armour	A successful bid was made for grant aid from the Environment Agency to secure the sea defences and railway line at Hollicombe.	Council – 27 October 2016	1,544	614
Princess Pier – Structural Repairs	Structural repairs to the superstructure alongside potential substructure repairs expected to be funded by the Environment Agency.	Council – 1 February 2012	1,744	1,740
Torquay Town Dock Pontoon Replacements	Essential pontoon replacement works to the Town Dock, Torquay to be funded from Harbours Reserve.	Harbours Committee – December 2016	220	195
Sub-total				3,024

Targeted Action 5: Protecting and supporting vulnerable adults

Scheme Name	Description	Latest Approval	Estimated Scheme Cost £000	2017/2018 Budget £000
Affordable Housing	This is the capital resource set aside for affordable housing awaiting allocation to specific schemes. This is mainly funded from Right to Buy receipts, Section 106 contributions and housing grants. The Council agreed that these resources should be ringfenced for affordable housing.	Council – October 2016	1,934	934
Hayes Road, Paignton	This represents the final payment for the approved scheme which has been completed.	Council – October 2010	500	250
Empty Homes Scheme	An “invest to save” scheme to bring empty homes back into use to be funded from New Homes Bonus grant.	Council – 8 December 2011	500	456
Private Sector Renewal	Residual of pre 2010 Housing Grant which is currently unallocated.	n/a	n/a	113
Sub-total				1,753

All targeted actions: Corporate Support

Scheme Name	Description	Approved	Estimated Scheme Cost £000	2017/2018 Budget £000
Corporate IT Developments	A budget to fund essential IT replacement over four years.	Council – 25 February 2016	1,000	250
Council Fleet Vehicles	A budget to fund replacement of Council fleet vehicles.	Council – March 2012	n/a	141
Essential Capital Repair Works	A budget to fund essential capital repair works over four years. The Executive Head – Business Services is authorised to make allocations from this fund to specific schemes.	Council – 25 February 2016	3,000	1,625
General Capital Contingency	This is capital provision which is set aside to cover urgent, unavoidable additional capital costs where alternative funding is unavailable. This is approximately 0.5% of the current four year capital plan. It should be noted that all capital projects should have contingencies within the individual project costs.	n/a	631	631
Sub-total				2,647

APPENDIX 1 - CAPITAL PLAN - EXPENDITURE AND FUNDING FOR 2017/18 - (@ QUARTER 3 2016/17)

	Latest Est Scheme Cost	est spend in Prev Years (active schemes only)	2017/18 BUDGET	FUNDING FOR 2017/18								Future Years	
				Pru Borr	Grants	S106	Contribs	Reserves	Revenue	Cap Recs	2017/18 Total	2018/19 Budget	2019/20 Budget
<i>PB/PB</i> - Approved Prudential Borrowing schemes	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Protecting children and giving them the best start in life													
Capital Repairs and Maintenance 2016/17		298	150		150						150		
Early Years - Ellacombe Academy Nursery	721	250	471		341		130				471		
Early Years - White Rock Primary Nursery	313	250	63		35		28				63		
Education Review Projects			200						200		200		
Secondary School places (Torquay Academy)	2,057	715	1,216		1,216						1,216	200	
Torbay School Relocation	3,300	300	2,000		2,000						2,000	1,000	
	6,391	1,813	4,100	0	3,742	0	158	0	0	200	4,100	1,200	0
Working towards a more prosperous Torbay													
<i>PB</i> Claylands Redevelopment	10,000	20	8,500	6,500	2,000						8,500	1,480	
<i>PB</i> Employment Space - Torbay Business Park site acq/build	6,684	0	6,644	6,644							6,644		
<i>PB</i> Investment Fund	50,000	21,410	10,000	10,000							10,000	15,000	3,590
<i>PB</i> NGP - Torbay Innovation Centre Ph 3 (EPIC)	6,600	95	6,505	2,000	4,316	39			150		6,505		
Old Toll House, Torquay	150	19	131							131			
<i>PB</i> South Devon Highway - Council contribution	20,224	17,317	1,500	1,500	0						1,500	1,000	407
<i>PB</i> TEDC Capital Loans/Grant	2,530	1,954	575	575							575		
Transport - Edginswell Station	4,511	511	2,300		2,300						2,300	1,600	100
Transport - Integrated Transport Schemes			1,063		1,063						1,063	1,063	1,063
Transport - Roads Structural Maintenance			1,827		1,827						1,827	1,174	1,174
Transport - Torquay Gateway Road Improvements	3,875	1,549	2,325		1,940		385				2,325		
Transport - Western Corridor improvements	7,652	4,271	3,380		3,380						3,380		
	112,226	47,146	44,750	27,219	16,826	39	0	385	150	131	44,750	21,317	6,334
Ensuring Torbay remains an attractive and safe place to live and visit													
<i>PB</i> Babbacombe Beach Road	70		70					70			70		
<i>PB</i> CCTV equipment	350		350	350							350		
Flood Defence schemes (with Env Agency) - unallocated	689	631	55							55			
Hollicombe Cliffs Rock Armour	1,544	930	614		350		164			100	614		
Princess Pier - Structural repair (with Env Agency)	1,744	4	1,740		1,461					279	1,740		
Torbay Harbour - Town Dock pontoons replacements	220	25	195					195			195		
	4,617	1,590	3,024	350	1,811	0	164	265	0	434	3,024	0	0
Protecting and supporting vulnerable adults													
Affordable Housing (to be alloc to schemes)	1,934		934		248	203				483	934	1,000	
Affordable Housing - Community Housing Fund	643		0		0						0		
Sanctuary HA - Hayes Road Pgn	500	250	250			250					250		
Empty Homes Scheme	500	39	456					256		200	456		
Private Sector Renewal			113		48					65	113		
	3,577	289	1,753	0	296	453	0	256	0	748	1,753	1,000	0
Corporate Support													
<i>PB</i> Corporate IT Developments	1,000	250	250	250							250	250	250
<i>PB</i> Council Fleet Vehicles			141	141							141		
<i>PB</i> Essential Capital repair works (Corp assets and Infrastructure)	3,000	375	1,625	1,625							1,625	500	500
<i>PB</i> General Capital Contingency	631	0	631	(79)				867	79	(236)	631		
	4,631	625	2,647	1,937	0	0	0	867	79	(236)	2,647	750	750
TOTALS	131,442	51,463	56,274	29,506	22,675	492	322	1,773	229	1,277	56,274	24,267	7,084
CAPITAL PLAN - FUNDING 2017/18 - (@ QUARTER 3 2016/17)													
Prudential Borrowing			29,506	29,506							29,506		
Grants			22,675		22,675						22,675		
Contributions			814			492	322				814		
Reserves			1,773					1,773			1,773		
Revenue			229						229		229		
Capital Receipts			1,277							1,277	1,277		
Total			56,274	29,506	22,675	492	322	1,773	229	1,277	56,274		

NOTE:

- PB* Prudential Borrowing - financed from income stream
- PB* Prudential Borrowing - impact on revenue budget (ie. no income stream)

25,719

3,787

→ Total recharge to service revenue accounts =
(for whole of Pru Borrowing on project)

Annual Ek	Total Ek
1,544	39,376

APPENDIX 2 - SCORED CAPITAL RESERVE LIST - JANUARY 2017

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Capital Scheme	Ref.,	Status	Main Funding	Cost to Council £m	Question													Weighted Score /81	Overall Ranking
					1. Statutory Status:	2. Corporate Plan Priorities	3. Mayoral Promises	4. Equality, Diversity & Deprivation	5. Condition, H&S, and Strategic Importance of Asset	6. Outcomes, Added Value, Cross-service benefit	7. Risk of NOT doing, such as service failure	8. Risk of Doing (Can project be delivered?)	9. Quality of Business plan	10. Potential to generate future investment return	11. Ongoing revenue costs over life	12. Specific External resources to support scheme	13. Deprivation Critical Factor		
				Weighting (Multiplier)	3	2	1	1	1	1	2	2	2	5	2	4	5		Top 20
Town Centres Master plans – Torquay	1	Reserve		tbc	0	3	2	1	3	2	0	1	2	2	0	1	1	39	1
Town Centres Master plans – Paignton	2	Reserve		tbc	0	3	2	1	3	2	0	1	2	2	0	1	1	39	1
Early Years - Nursery Places - 25% match funding	3	Reserve		0.300	2	2	2	2	2	1	1	2	1	0	0	2	1	38	3
Torre Abbey Mansion Phase Three - match funding	4	Reserve		0.200	1	2	0	1	3	1	1	2	2	1	0	2	0	35	4
Backlog Transport Infrastructure R&M	5	Reserve		11.000	3	2	3	0	3	2	3	3	1	0	0	0	0	35	4
Transport - Structural Roads Programme - see note below	6	Plan	Grant	3.645	3	1	1	0	3	3	3	3	2	0	0	0	0	34	6
Paignton Town Centre – Local Transport Board	8	Reserve		1.700	1	3	2	1	2	2	1	2	1	0	0	1	1	33	7
Brixham Town Centre - Ex Tesco site (Brixham Masterplan)	9	Reserve		tbc	0	3	2	2	3	2	0	1	1	2	0	1	0	33	7
Torquay Town Centre Access Torquay	10	Int Trspt		0.165	2	3	2	1	2	3	1	2	1	0	0	0	1	33	7
EA Scheme - Paignton Flood Alleviation	11	Reserve		0.066	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - River Fleet Flood Alleviation	12	Reserve		0.050	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - Brixham Flood Alleviation	13	Reserve		0.060	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - Broadsands Sea Wall	14	Reserve		0.080	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - Broadsands Watercourse	15	Reserve		0.300	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - Coastal Defences	16	Reserve		0.105	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - Cockington	17	Reserve		0.105	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - Collaton St Mary	18	Reserve		0.050	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - Hollicombe	19	Reserve		0.100	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - Monksbridge	20	Reserve		0.050	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
EA Scheme - Ocombe Valley	21	Reserve		0.030	1	2	2	0	3	2	2	2	1	0	0	2	0	32	10
Backlog Property Assets R&M	22	Reserve		22.000	1	2	0	1	3	3	3	2	1	1	0	0	0	31	21
Oxen Cove - Possible development	23	Reserve		tbc	0	2	2	2	2	1	0	1	1	2	1	1	0	31	21
Flood Prevention - provision to support EA schemes	24	Plan	Receipts	0.055	1	2	2	0	3	1	2	2	1	0	0	2	0	31	21
Housing Budget - unallocated	25	Plan	RTB/S106	1.934	1	2	1	3	1	1	0	2	0	1	0	1	1	31	21
Learning Disability relocation	26	Reserve		tbc	2	2	1	2	2	1	2	2	1	0	0	0	1	31	21
Torquay Gateway Torquay	27	Int Trspt		0.495	2	3	2	1	2	3	1	2	1	0	0	0	0	28	26
Paignton Town Centre Improvements Paignton	28	Int Trspt		0.170	2	3	2	1	2	3	1	2	1	0	0	0	0	28	26
Princess & Haldon Piers structural repair	29	Reserve		4.600	2	1	0	0	3	2	3	2	2	0	0	0	0	27	28
Monksbridge Road – Local Transport Board Bid	30	Reserve		0.300	1	2	2	0	1	2	1	1	1	1	0	1	0	27	28
Empty Homes Scheme (to drive new homes bonus grant)	31	Plan	Revenue	0.461	1	1	1	3	3	1	1	1	0	1	0	0	1	27	28
Private Sector Housing Renewal	32	Plan	Grant	0.113	1	1	1	2	2	1	0	3	0	1	0	0	1	27	28
Edginswell Station Torquay	33	Int Trspt		0.178	1	3	3	1	2	3	1	2	1	0	0	0	0	26	32
Affordable Housing - Hatchcombe scheme	34	Reserve		0.880	1	1	0	2	0	1	0	2	0	1	0	1	1	26	32
Affordable Housing - via Housing Company	35	Reserve		tbc	1	1	0	2	0	1	0	2	0	1	0	1	1	26	32
Western Corridor Paignton	36	Int Trspt		0.220	2	2	2	1	2	3	1	2	1	0	0	0	0	26	32
Torquay Harbourside, Option 1 (Public Realm)	37	Reserve		0.350	0	1	3	2	3	2	0	3	1	1	0	0	0	25	36
Old Toll House Redevelopment	38	Plan	Receipts	0.150	0	1	2	0	3	1	1	3	1	1	1	0	0	25	36
Edginswell Master plan	39	Reserve		tbc	0	2	2	2	1	1	0	1	1	2	0	0	0	24	38
Brixham Transport Hub – Local Transport Board	40	Reserve		0.150	1	1	1	0	2	2	1	1	1	0	0	2	0	24	38
PARIS replacement - social care system	41	Reserve		0.250	2	2	1	2	0	2	2	2	0	0	0	0	0	23	40
Princess Pier - Structural Repairs	42	Plan	Grant	1.744	0	1	2	0	3	2	3	2	2	0	0	0	0	23	40
Fleet Street Resurfacing Torquay	43	Int Trspt		0.800	2	1	1	1	2	3	1	2	1	0	0	0	0	23	40
GPO Roundabout Torquay	44	Int Trspt		0.400	2	1	1	1	2	3	1	2	1	0	0	0	0	23	40
Torquay Seafront Torquay	45	Int Trspt		0.120	2	1	1	1	2	3	1	2	1	0	0	0	0	23	40
A385 Totnes Road – Local Transport Board	46	Reserve		0.400	1	1	1	0	3	2	1	2	1	0	0	1	0	23	40
TOR2 Asset buyback at end of contract	47	Reserve		tbc	3	1	0	0	2	2	3	3	0	0	-2	0	0	23	40

Road Safety Bay Wide	48	Int Trspt	0.125	2	1	1	1	2	3	1	2	1	0	0	0	0	23	40
Pedestrian Improvements Bay Wide	49	Int Trspt	0.125	2	1	1	1	2	3	1	2	1	0	0	0	0	23	40
Fleet Street Crossings Torquay	50	Int Trspt	0.125	2	1	1	1	2	3	1	2	1	0	0	0	0	23	40
Preston Bus Lane & Crossing Paignton	51	Int Trspt	0.178	2	1	1	1	2	3	1	2	1	0	0	0	0	23	40
Monksbridge Road Widening Brixham	52	Int Trspt	tbc	2	1	1	1	2	3	1	2	1	0	0	0	0	23	40
Multi Storey Car Parks R&M Backlog	53	Reserve	3.200	0	1	0	0	3	2	2	2	1	1	0	0	0	22	52
Torquay Harbourside, Option 2 (Extend Torquay Harbour)	54	Reserve	4.000	0	1	3	1	1	1	0	1	0	2	1	0	0	22	52
Torquay Harbourside, Option 3 (New Torquay Harbour)	55	Reserve	7.000	0	1	3	1	1	1	0	1	0	2	1	0	0	22	52
Fish Processing Plant – Regeneration	56	Reserve	2.300	0	2	1	1	1	1	0	1	1	2	0	0	0	22	52
Rowcroft Ramp Torquay	57	Int Trspt	0.060	2	1	1	1	2	2	1	2	1	0	0	0	0	22	52
Ring Road Cycle & Pedestrian Improvements Paignton	58	Int Trspt	0.250	2	1	1	1	2	2	1	2	1	0	0	0	0	22	52
Babbacombe Road Cycle Lane & Safety Torquay	59	Int Trspt	0.150	2	1	1	1	2	2	1	2	1	0	0	0	0	22	52

Review of Reserves

The Council holds a number of reserves as part of its approach to maintaining a sound financial position, protecting the Council to some degree from volatility in the risk in its budget going forward. The requirement for financial reserves is linked to legislation such as the Local Government Act 1992 which requires councils to “have regard” to the level of reserves needed to meet future expenditure when calculating a budget. Part of sound financial management is to assess the adequacy of these reserves and release those reserves no longer required.

The Council has agreed to release the following amounts from the identified reserves:

Reserve	Reduction £000's	Percentage reduction on estimated balance as at 31/3/17 %	Implications
Insurance	1,250		Reduce reserve to a minimum level. This is a significant reduction in the level of this reserve and will need to be closely reviewed on an annual basis.
Education Early Retirement	121	100	The service will have to budget for and identify funding for any costs in the future.
Carry Forwards	289	66	Balance on fund not required.
Employment Issues	50	67	Funds earmarked for a potential repayment to HMRC no longer required
Grants carry forward	81	8	Balance on fund not required.
Invest for Income	400	100	Reserve set up in 2016/17 to progress projects. However with 2017/18 budget proposal to fund £0.5m for transformation on an ongoing basis this reserve can be released
Pension	80	100	Balance on fund not required.
Waste	16	7	
Total Identified	2,287		

The Council agreed to allocate the released reserves as follows:

- a) £2.0 million to be allocated to the Comprehensive Spending Review to fund the predicted 2016/17 Council overspend primarily as a result of budget pressures in children’s and adults social care; and
- b) £0.277 million to the General Fund Reserve to be used as a contingency to support the Council’s financial risks in future years.

The Council also agreed that, given the significant financial pressures facing the Council in future years, additional funds should be allocated, as required, to the Comprehensive Spending Review Reserve in each budget process from 2018/2019 onwards to increase, and then maintain, an ongoing minimum balance in the reserve of £2 million.

Each reserve has been assessed for its estimated balance as at 31st March 2017 and for the estimated additions or withdrawals from the reserve during 2017/18 and future years. This is included in the table at Appendix 1. This table shows the reserves taking account of the decision made by the Council in February 2017.

Appendix 2 provides a description of each of the Council's reserves.

(The report which was considered by the Council in reviewing its reserves and the minutes from the meeting are available online at <http://www.torbay.gov.uk/DemocraticServices/ieListDocuments.aspx?CId=163&MId=6618&Ver=4.>)

Appendix 1

Reserves (Final – 23 February 2017)	Balance as at at 1/4/16 £'000	Balance as at at 1/4/17 £'000	Balance as at at 1/4/18 £'000	Balance as at at 1/4/19 £'000	Balance as at at 1/4/20 £'000
General Reserves					
General Fund	4,370	4,647	4,647	4,647	4,647
	4,370	4,647	4,647	4,647	4,647
Earmarked Reserves					
Uncommitted Reserves:					
Budget Pressures	308	0	0	0	0
Comprehensive Spending Review	3,661	3,698	127	627	1,627
	3,969	3,698	127	627	1,627
Committed Reserves:					
Approved Service Carry Forwards	1,788	436	274	181	181
Capital Funding Reserve	1,726	1,681	1,428	692	692
Council Elections	59	54	102	149	0
Grants	2,042	1,031	531	531	531
NNDR Collection Fund	1,230	934	934	934	934
PFI Sinking Fund	973	773	773	673	573
Prudential Borrowing	0	0	0	0	0
	7,818	4,909	4,043	3,162	2,912
Partner/Ring Fenced Reserves					
Devon Audit Partnership	19	19	19	19	19
EDC Reserves (Funds paid in advance)	789	789	789	789	789
Education Schools Exit Packages	306	261	241	241	241
Harbours Reserves	727	682	682	682	682
Public Health Reserve	1,202	831	308	26	26
School Balances	2,394	2,099	1,299	1,299	1,299
	5,438	4,682	3,338	3,056	3,056
Specific issues					
Art Objects Purchased Fund	24	24	24	24	24
Children's Services 5 Year Plan	1,100	0	0	0	0
Community Development Trust	89	0	0	0	0
Crisis Support Reserve	693	518	343	168	0
Disposal & Asset Rationalisation Costs	62	42	22	0	0
Domestic Abuse Reserve	127	77	0	0	0
Education Early Retirement	167	0	0	0	0
Employment Fund	456	97	43	25	25
Employment Issues	99	24	24	24	24
Equipment Reserves	138	121	59	59	59
Geopark	62	0	0	0	0
Green Travel Plan	53	25	0	0	0
Highway Reserves	585	575	550	525	500
Housing Reserves	142	100	80	60	40
Insurance Reserves	2,257	2,528	2,478	2,428	2,378

IT Equipment Reserve	358	0	0	0	0
Invest for Income Reserve	500	0	0	0	0
Land Charges	0	0	0	0	0
Office Accommodation Reserve	214	159	104	49	0
Oldway Mansion Reserve	0	600	600	600	600
Pension Reserve	80	0	0	0	0
Planning Reserve	384	166	66	12	12
Regeneration Reserve	10	15	20	25	25
South Devon Highway	0	0	0	0	0
Supporting People Commissioning	8	8	8	8	8
Taxi Reserve	29	29	0	0	0
Tourism	50	0	0	0	0
Training and Development Reserve	50	25	0	0	0
Waste Strategy	335	184	84	0	0
	8,072	5,319	4,506	4,008	3,696
Total Earmarked Reserves	25,297	18,608	12,014	10,852	11,291
TOTAL RESERVES	29,667	23,255	16,661	15,499	15,938

Appendix 2

Summary of Council Reserves

Name of Reserve	Description of Reserve	Responsible Officer
Asset Disposal Costs and Property Issues Reserve	To support the revenue costs associated with the rationalisation of the Council's assets	Kevin Mowat Executive Head Business Services
Budget Issues Reserve	To support future budgetary pressures in adult social care facing the Council in the medium term.	Martin Phillips Chief Finance Officer
Capital Funding	To reserve funding for items in the approved Capital Plan Budget.	Martin Phillips Chief Finance Officer
Carry Forwards	Service Carry Forwards	Martin Phillips Chief Finance Officer
Children's Services 5 Year Strategy	Per Council approval to support Children's Services in the short term by £3.4m.	Andy Dempsey Director of Children's Services
Comprehensive Spending Review Reserve	To fund costs associated with meeting budget reductions as a result of the Government's comprehensive spending review.	Martin Phillips Chief Finance Officer
Community Development Trust Reserve	Reserve established by support the creation and three year support for a Community Development Trust.	Caroline Dimond Director of Public Health
Crisis Fund	Reserve to support the costs of social fund and exceptional hardship	Bob Clark Executive Head Customer Services
Domestic Abuse Reserve	To fund the costs of the integrated domestic abuse service for 2 years, starting September 2014.	Fran Hughes Assistant Director Community & Customer Services
Early Retirement Reserve	To enable the Council to meet childrens' redundancy related liabilities as they fall due. Built up from annual budgets for new redundancies.	Debbie Horn School Improvement Officer
Regeneration/TDA Reserve	Reflects the value of funds awarded to the TDA where the work has yet to be completed.	Kevin Mowat Executive Head Business Services
Employment Issues Reserve	To support employment related issues, such as equal pay and payroll related issues.	Anne-Marie Bond Assistant Director Corporate and Business Services
Equipment Fund	To facilitate renewal of equipment within services where the replacement is at irregular periods.	Various

Geo Park Conference	To support costs of Geo Park Conference	Fran Hughes Assistant Director Community & Customer Services
Grants recognised but not used	Reflects the value of revenue grants (without conditions) received by 31 st March but not yet used to support expenditure	Martin Phillips Chief Finance Officer
Growth Fund Reserve	Reserve established from the New Homes Bonus grant to create a Growth Fund to support employment opportunities.	Kevin Mowat Executive Head Business Services
Harbours	Torquay, Paignton and Brixham Harbours – To finance Harbour expenditure schemes for the purpose of Harbour Users.	Kevin Mowat Executive Head Business Services
Highways Act Reserves	Reserve holding funds received under Highways Acts and other legislation where the Council holds funds to do works.	Ian Jones Head of Highways
Insurance Reserve	To set aside amounts to cover the future cost of past uninsured events which result in a loss to the Council. This reserve covers potential future liabilities arising from the Council's previous insurers Municipal Mutual Insurance Ltd not having sufficient solvency, to meet pre 1998 claims from Devon County Council, amounts for specific uninsured risks and a general reserve to meet as yet unknown insurance claims	Anne-Marie Bond Assistant Director Corporate and Business Services
IT Equipment Reserve	To provide funds for priority driven replacements of IT equipment.	Bob Clark Executive Head Customer Services
Invest for Income Reserve	New reserve to support the development of new income streams for the council and increased commercialisation of services.	Martin Phillips Chief Finance Officer
Land Charges Reserve	Reserve to fund any potential costs arising from changes in the charging regulations in relation to land charges.	Anne-Marie Bond Assistant Director Corporate and Business Services
NNDR Equalisation Reserve	Reserve to smooth the volatility of NNDR income including appeals, s31 grant and the performance of the Devon wide NNDR pool.	Martin Phillips Chief Finance Officer
Office Accommodation Reserve	Reserve to help meet the short term revenue costs of the rationalisation of office accommodation.	Kevin Mowat Executive Head Business Services
Oldway Mansion Reserve	Reserve funded from the developer contribution to be used for the benefit of the Mansion.	Kevin Mowat Executive Head Business Services
Misc. Specific Reserves	Includes: Council Elections, Taxi Survey, Art Objects, Devon Audit Partnership and Cemeteries.	Various

PFI Sinking Fund	To provide funds to meet the liabilities under the PFI agreement over 25 years (Westlands and Homelands Schools) and to provide funding towards Paignton Community College expansion project.	Andy Dempsey Director of Children's Services
Planning Reserve	To provide for costs of Local Plan Inquiry held every 4/5 years and Masterplan delivery.	Pat Steward Head of Spatial Planning
Public Health	Reflects carry forward of ring fenced funds for Public Health	Caroline Dimond Director of Public Health
Prudential Borrowing Reserve	Reflects the temporary surplus/deficit arising from the charges to services for the repayment of expenditure under Prudential Borrowing compared to actual interest and Revenue Provision.	Martin Phillips Chief Finance Officer
Regeneration Reserve	A reserve to support economic regeneration and employment initiatives	Kevin Mowat Executive Head Business Services
School Balances	Reflects the carry forward by schools of their delegated school budget share.	Rachel Williams Head of Schools
School Redundancy Reserve	Reserve to support the costs of redundancies for schools based staff	Andy Dempsey Director of Children's Services
South Devon Highway	To support the development of the South Devon Highway	Ian Jones Head of Highways
Tourism (Strategic Events) Reserve	Reserve established in 2012/13 to support tourism and events.	Fran Hughes Assistant Director Community & Customer Services
Training and Development Reserve	New reserve to support the training and development needs of senior staff and members.	Anne-Marie Bond Assistant Director Corporate and Business Services
Waste Disposal Strategy Reserve	Reflects the reclassification of part of the equipment fund as a specific reserve for Waste Disposal Initiatives.	Fran Hughes Assistant Director Community & Customer Services